



**REGULAR MEETING AGENDA  
OF THE BOARD OF EDUCATION  
ELMIRA CITY SCHOOL DISTRICT  
ERNIE DAVIS ACADEMY COMMUNITY ROOM  
933 HOFFMAN STREET  
ELMIRA, NEW YORK 14905**

**April 18, 2018**

PM Executive Session  
 PM Meeting

**1.00 CALL TO ORDER**

The Regular Meeting of the Board of Education was called to order at \_\_\_p.m. with President Sara Lattin presiding.



**PLEDGE OF ALLEGIANCE**

**2.00 ROLL CALL**

<b>BOARD MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Maryann Friebis		
Lynn Grottenthaler		
Sara Lattin		
Scott Moore		
Josh Palmer		
Randy Reid		
Kevin Sullivan		
Mary Tucker		
Deborah White		
<b>STUDENT BOARD REPRESENTATIVES</b>		
Ben Butler		
Theo Summerville		
<b>ADMINISTRATORS</b>		
Derek Almy, Director of Student Services		
Hillary Austin, Superintendent		
Jay Hillman, Director of Educational Services		
Melissa Mendolera, School Business Official		
Jake Sheehan, Director of Administration		
<b>OTHERS</b>		
Kathleen McDarby, Clerk of the Board		
Conrad Wolan, Esq., School Attorney		

**3.00 APPROVAL OF AGENDA**

**4.00 CALL FOR EXECUTIVE SESSION** [\_\_\_\_ p.m.]

**RETURN TO OPEN SESSION** [\_\_\_\_ p.m.]

**5.00 VISITORS WISHING TO ADDRESS THE BOARD**

**6.00 SUPERINTENDENT’S REPORTS/PRESENTATIONS**

Final 2018-2019 Budget Presentation

**7.00 BOARD OF EDUCATION REPORTS**

Association Representatives: CMCW, CWA, ESSAC, ETA, ISEA  
Student Representatives- Ben Butler and Theo Summerville  
Board of Education Building Visits  
Athletic Facilities Subcommittee-Maryann Friebis, Lynn Grottenthaler, Josh Palmer  
Audit and Finance Committee-Maryann Friebis, Josh Palmer, Mary Tucker (Chair)  
Buildings and Grounds Committee-Maryann Friebis, Lynn Grottenthaler (Chair), Scott Moore  
Community Schools Committee-Scott Moore, Randy Reid (Chair), Deborah White  
Policy Committee-Mary Tucker, Kevin Sullivan, Deborah White (Chair)

**8.00 OLD BUSINESS**

**9.00 NEW BUSINESS**

**10.00 CONSENT ITEMS**

**10.01 APPROVAL OF BOARD MINUTES OF THE MARCH 28, 2018 REGULAR MEETING OF THE BOARD OF EDUCATION**

RESOLVED, that the Board of Education approve the minutes of the March 28, 2018 Regular Meeting of the Board of Education.

**10.02 CONSENT TO SELL OR DISPOSE OF UNUSED OR UNNEEDED DISTRICT PROPERTY**

RESOLVED, that the Board of Education consent to the sale, in accordance with District Policy 5250 of the identified items.

**10.03 APPROVAL OF TRANSFERS OF BUDGETED APPROPRIATIONS IN EXCESS OF \$10,000.00**

RESOLVED, that the Board of Education approve the attached list of budget transfers in accordance with District Policy 5330.

**10.04 APPROVAL OF ADJUSTMENTS TO THE 2017-18 TAX WARRANT**

RESOLVED, that the Board of Education approves a decrease to the 2017-18 tax warrant for Court Ordered adjustments of \$(297.46).

**10.05 ACCEPTANCE OF CENTRAL TREASURER'S REPORTS FOR FEBRUARY 2018**

RESOLVED, that the Board of Education accepts the Central Treasurer's Reports for February 2018, as presented.

**10.06 APPROVAL OF STATEMENT OF UNPAID TAXES AND TRANSMITTAL OF UNPAID TAXES TO THE APPROPRIATE TAX ENFORCEMENT OFFICERS**

RESOLVED, that the Board of Education approves the attached resolution.

**10.07 APPROVAL OF AGREEMENT WITH GLOVE HOUSE, INC. FOR BEHAVIOR INTERVENTION PROGRAM**

RESOLVED, that the Board of Education approve entering into an agreement with Glove House for the Behavior Intervention Program per the attached agreement and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.08 APPROVAL OF AGREEMENT WITH GLOVE HOUSE, INC. FOR TRANSITION SERVICE CASEWORKERS UNDER TITLE I GRANT**

RESOLVED, that the Board of Education approve the agreement with Glove House for Transition Service Caseworkers pending the award of the grant funds from New York SED under the Title I Grant Program, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.09 APPROVAL OF AGREEMENT WITH GLOVE HOUSE, INC. FOR CASE MANAGER MENTORS UNDER GENERAL FUND**

RESOLVED, that the Board of Education approve the agreement with Glove House for Case Manager Mentors, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.10 APPROVAL OF HEALTH AND WELFARE AGREEMENTS FOR NON-RESIDENT STUDENTS**

RESOLVED, that the Board of Education approve contracts with the following school districts for non-resident student health services under Section 912 of the Education Law for the 2017-18 school year in the amounts as outlined below, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

- Corning-Painted Post Area School District – 14 children - \$9,032.94
- Elmira Heights Central School District – 22 children - \$14,194.62
- Horseheads Central School District – 77 children - \$49,681.17
- Odessa-Montour Central School District – 4 children - \$2,580.84
- Vestal Central School District – 1 child - \$645.21

**10.11 APPROVAL OF AGREEMENT WITH DELTA DENTAL**

RESOLVED, that the Board of Education accept the agreement with Delta Dental for the Elmira City School District in the 2018-19 through 2020-21 school years, and that the Superintendent and President of the Board each be authorized and directed to execute all such documents and take all such further actions as may be necessary or appropriate to effectuate this resolution.

**10.12 RATIFICATION OF CONTRACT FOR THE PROVISION OF SPECIAL EDUCATION SERVICES WITH THE UNIVERSITY OF ROCHESTER SCHOOL OF MEDICINE AND DENTISTRY**

RESOLVED, that the Board of Education hereby ratifies the attached contract with the University of Rochester School of Medicine and Dentistry for the 2018-2021 school years for the provision of special education services as set forth therein, and authorize the Superintendent and Board President to execute all documents necessary to effectuate this resolution.

**10.13 APPROVAL OF THE 2018-2019 SCHUYLER-STEUBEN-CHEMUNG-TIOGA-ALLEGANY BOCES BOARD OF COOPERATIVE EDUCATIONAL SERVICES ADMINISTRATIVE BUDGET**

RESOLVED, that the Board of Education approve the 2018-2019 Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services Administrative Budget in the amount of \$8,575,833.

**10.14 APPROVAL TO CAST BALLOTS FOR CANDIDATES FOR MEMBERSHIP ON THE SCHUYLER-STEUBEN-CHEMUNG-TIOGA-ALLEGANY BOCES BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

RESOLVED, that the Board of Education Board of Education cast one ballot for each of the following candidates for membership on the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services:

- Chuck Comer
- Alice Learn
- William Peoples, Jr.
- Thomas Phillips
- Gary Scott

**10.15 APPROVAL OF 2018-2019 BOCES SERVICE CONTRACT**

RESOLVED, that the Board of Education approves the final request for services to be provided by BOCES in 2018-2019 and authorizes the Superintendent to sign the agreement, which is attached.

**10.16 ACCEPTANCE OF HIGH SCHOOL 2018 ALTERATIONS CONTRACTS AWARD RECOMMENDATIONS**

RESOLVED, that the Board of Education approve the District's entry into agreements with Elmira Structures, Inc. for General Trades work, John Mills Electric, Inc. for Electrical work and Kimble, Inc. for Plumbing work on the District's High School 2018 Alterations project, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.17 APPROVAL OF GUARDIAN WATER MANAGEMENT SERVICE AGREEMENT**

RESOLVED, that the Board of Education approve the attached Guardian Service Agreement for water management service in the amount of \$14,280.00 each year per the attached agreement and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.18 APPROVAL OF RAYMOND WAGER, CPA, P.C.- INTERNAL AUDITING SERVICES FOR THE DISTRICT'S 2018-19, 2019-20 & 2020-21 SCHOOL YEARS**

RESOLVED, that the Board of Education approve an agreement with Raymond Wager, CPA, P.C., and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.19 APPROVAL OF ENGAGEMENT OF INSERO & CO. AS EXTERNAL AUDITOR FOR THE DISTRICT'S 2018-19, 2019-20 & 2020-21 SCHOOL YEARS**

RESOLVED, that the Board of Education approve the District's entry into an agreement with Insero & Co. to perform audit services for the District's 2018-19, 2019-20 & 2020-21 school years and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.20 APPROVAL OF ESTABLISHMENT OF A LIABILITY RESERVE FUND**

RESOLVED, that the Board of Education approve the establishment of a Liability Reserve Fund and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.21 APPROVAL OF TRANSFER FROM INSURANCE RESERVE**

RESOLVED, that the Board of Education approves the transfer of money from the Insurance Reserve to the General Fund in an amount not to exceed \$130,000.

**10.22 APPROVAL OF BUDGET PROPOSITION TO APPEAR ON THE 2018-2019 ELECTION BALLOT**

Proposition #1: APPROVAL OF BUDGET

Shall the following resolution be adopted?

RESOLVED, that the proposed \$127,885,274 General Fund Budget of the Elmira City School District, Chemung County, New York for 2018-2019 be approved in accordance with Section 2022 of the Education Law and that the balance of said budget, after applying public monies thereto, be raised by a tax upon the taxable property of said district.

**10.23 APPROVAL OF SCHOOL BUDGET NOTICE AND PROPERTY TAX REPORT CARD**

RESOLVED, that the Board of Education authorize the District Clerk to mail the School Budget Notice to all qualified voters of the District in the manner and as required by policy and law.

**10.24 APPROVAL OF APPOINTMENTS OF ELECTION INSPECTORS AND AUTHORIZATION FOR DISTRICT CLERK TO OBTAIN SUBSTITUTES IF NECESSARY FOR THE MAY 15, 2018 SCHOOL DISTRICT BUDGET VOTE AND ANNUAL SCHOOL BOARD ELECTION**

RESOLVED, that the Board of Education approve the appointments of Election Inspectors and authorize the District Clerk to obtain substitutes, if necessary, for the May 15, 2018 School District Budget Vote and Annual School Board Election.

**10.25 APPROVAL OF 2018-2019 ELMIRA CITY SCHOOL DISTRICT CALENDAR IN CONFORMITY WITH THE 2018-2019 GST BOCES DISTRICT CALENDAR**

RESOLVED, that the Board of Education approve the attached 2018-2019 school calendar.

**10.26 APPROVAL OF ELMIRA HIGH SCHOOL SADD CLUB FIELD TRIP TO WONDERWORKS AT DESTINY USA IN SYRACUSE, NY ON MAY 25, 2018**

RESOLVED, that the Board of Education approve the Elmira High School SADD Club field trip to Wonderworks at Destiny USA in Syracuse, NY on May 25, 2018.

**10.27 APPROVAL OF ELMIRA HIGH SCHOOL MOCK TRIAL CLUB FIELD TRIP TO THE STATE TOURNAMENT IN ALBANY, NY MAY 13, 2018 THROUGH MAY 15, 2018**

RESOLVED, that the Board of Education approve the Elmira High School Mock Trial Club field trip to the State Tournament in Albany, NY May 13, 2018 through May 15, 2018.

**10.28 APPROVAL OF POLICY REVISION**

RESOLVED, that the Board of Education accept the revisions to the following policy and the immediate adoption thereof:

A. Policy #5660 School Food Service Program (Lunch and Breakfast)

**10.29 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS**

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

**11.00 FUTURE AGENDA ITEMS**

**12.00 PERSONNEL**

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

**13.00 ADJOURNMENT**

[\_\_\_\_ p.m.]