



**REGULAR MEETING AGENDA
OF THE BOARD OF EDUCATION
ELMIRA CITY SCHOOL DISTRICT
WASHINGTON SCHOOL
430 W. WASHINGTON AVENUE
ELMIRA, NEW YORK 14901**

March 13, 2019

___ PM Meeting

1.00 CALL TO ORDER

The Regular Meeting of the Board of Education was called to order at ___ p.m. with President _____ presiding.



PLEDGE OF ALLEGIANCE

2.00 ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Lynn Grottenthaler		
Sara Lattin		
Scott Moore		
Josh Palmer		
Randy Reid		
Ron Shaw		
Kevin Sullivan		
Deborah White		
STUDENT BOARD REPRESENTATIVES		
Audem Jackson		
Alexa Wagner		
ADMINISTRATORS		
Derek Almy, Director of Student Services		
Hillary Austin, Superintendent		
Jay Hillman, Director of Educational Services		
Melissa Mendolera, School Business Administrator		
Jake Sheehan, Director of Administration		
OTHERS		
Kathleen McDarby, Clerk of the Board		

3.00 APPROVAL OF AGENDA

4.00 CALL FOR EXECUTIVE SESSION [____ p.m.]

RETURN TO OPEN SESSION [____ p.m.]

5.00 VISITORS WISHING TO ADDRESS THE BOARD

6.00 SUPERINTENDENT'S REPORTS/PRESENTATIONS

Hendy Presentation
Tax Cap Presentation

7.00 BOARD OF EDUCATION REPORTS

Association Representatives: CMCW, CWA, ESSAC, ETA, ISEA
Student Representatives- Audem Jackson and Alexa Wagner
Board of Education Building Visits
Athletic Facilities Subcommittee-Josh Palmer
Audit and Finance Committee-Josh Palmer and Scott Moore (Chairperson)
Buildings and Grounds Committee-Ron Shaw, Josh Palmer (Chairperson)
Community Relations Committee-Randy Reid (Chairperson) and Scott Moore
Policy Committee-Deb White (Chairperson), Ron Shaw, Kevin Sullivan

8.00 OLD BUSINESS

BoardDocs

9.00 NEW BUSINESS

10.00 CONSENT ITEMS

**10.01 APPROVAL OF BOARD MINUTES OF THE FEBRUARY 13, 2019
REGULAR MEETING OF THE BOARD OF EDUCATION**

RESOLVED, that the Board of Education approve the minutes of the February 13, 2019 Regular Meeting of the Board of Education.

**10.02 APPROVAL OF APPOINTMENTS OF ELECTION INSPECTORS AND
ELECTION MACHINE CUSTODIAN, AND AUTHORIZATION FOR
DISTRICT CLERK TO OBTAIN SUBSTITUTES IF NECESSARY FOR
THE MAY 21, 2019 SCHOOL DISTRICT BUDGET VOTE AND ANNUAL
SCHOOL BOARD ELECTION**

RESOLVED, that the Board of Education approve the appointments of Election Inspectors and Election Machine Custodian, and authorize the District Clerk to obtain substitutes, if necessary, for the May 21, 2019 School District Budget Vote and Annual School Board Election.

10.03 APPROVAL OF EHS FBLA CLUB FIELD TRIP TO FBLA STATE LEADERSHIP CONFERENCE IN BINGHAMTON, NY APRIL 10, 2019 THROUGH APRIL 12, 2019

RESOLVED, that the Board of Education approve the attached EHS FBLA Club field trip, funded by the FBLA Club and attendees, to the State Leadership Conference in Binghamton, NY on April 10, 2019 through April 12, 2019.

10.04 APPROVAL OF POLICY REVISIONS

RESOLVED, that the Board of Education accept the revisions to the following policies and the immediate adoption thereof:

- A. Policy #5140 Administration of the Budget
- B. Policy #5741 Drug and Alcohol Testing for Bus Drivers
- C. Policy #7512 Student Physicals
- D. Policy #7530 Child Abuse and Maltreatment

10.05 APPROVAL OF TRANSFERS OF BUDGETED APPROPRIATIONS IN EXCESS OF \$10,000.00

RESOLVED, that the Board of Education approve the attached list of budget transfers in accordance with District Policy 5330.

10.06 ACCEPTANCE OF TREASURER'S REPORT FOR JANUARY 2019

RESOLVED, that the Board of Education accepts the Treasurer's Report for January 2019 as presented.

- A. All Funds: Bank account reconciliations
- B. General Fund: Budget vs. Actual Comparison
- C. General Fund: YTD Comparison with Prior Year
- D. All Funds: System Revenue Status and Budget Status Reports
- E. Claims Audit Report
- F. Acknowledgment of Donations

10.07 ACCEPTANCE OF AMENDED TREASURER'S REPORT FOR DECEMBER 2018

RESOLVED, that the Board of Education accepts the amended Treasurer's Report for December 2018 as presented.

10.08 APPROVAL OF HEALTH AND WELFARE CONTRACTS FOR NON-RESIDENT STUDENTS

RESOLVED, that the Board of Education approve contracts with the following school districts for non-resident student health services under Section 912 of the Education Law for the 2018-19 school year in the amounts as outlined below, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

- Corning-Painted Post Area School District – 10 Students - \$6,721.20
- Ithaca City School District – 2 Students - \$1,344.24
- Odessa-Montour Central School District – 1 Student - \$672.12

10.09 APPROVAL TO PARTICIPATE IN BOCES FOOD SERVICE MANAGEMENT BIDS 2019-2020

WHEREAS,

It is a plan of a number of public school districts in the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, cafeteria supplies including the following items on the following dates:

Meat and Grocery (NOI/FFS) – July 10, 2019, December 11, 2019, and December 11, 2019 for summer prime vendor award.

Equipment – February 12, 2020 **Produce – weekly throughout the year Paper** – July 10, 2019, January 22, 2020

Ice Cream – May 6, 2020

Milk – May 6, 2020

Bread – June 3, 2020

WHEREAS,

The Elmira City School District is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Elmira City School District wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications and reporting the results to the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the Elmira City School District hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED,

That the Board of Education of the Elmira City School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Elmira City School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

10.10 APPROVAL OF COURSE PROPOSAL: BUSINESS IN A GLOBAL ECONOMY

RESOLVED, that the Board of Education approve the following course: *Business in the Global Economy*

10.11 APPROVAL OF PROPOSITION #1 TO APPEAR ON THE 2019-2020 ELECTION BALLOT: APPROVAL OF BUDGET

Proposition #1: **APPROVAL OF BUDGET**

Shall the following resolution be adopted?

RESOLVED, that the proposed \$_____ General Fund Budget of the Elmira City School District, Chemung County, New York for 2019-2020 be approved in accordance with Section 2022 of the Education Law and that the balance of said budget, after applying public monies thereto, be raised by a tax upon the taxable property of said district.

10.12 APPROVAL OF PROPOSITION #2 TO APPEAR ON THE 2019-2020 ELECTION BALLOT: APPROVAL OF GENERAL CAPITAL RESERVE FUND

Proposition #2: **APPROVAL TO ESTABLISH A GENERAL CAPITAL RESERVE FUND**

Shall the following resolution be adopted?

WHEREAS, the Board wishes to address the needs raised in the building condition survey and by the District's Construction Manager and Architect in a prudent and efficient manner;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby finds that it is in the best interests of the District to put aside current surplus funds for future capital projects; and it is further

RESOLVED that the Board hereby directs that the following proposition be put before the voters of the District at the May 2019 election:

Shall the Board of Education be authorized to establish a capital reserve fund under the provisions of Education Law Section 3651(1) for the purpose of financing, in whole or in part, additions, alterations, renovations or other improvements to District's buildings and facilities, including the acquisition and installation of machinery, equipment, apparatus or furnishings required for the purposes of such buildings and facilities, and playgrounds, athletic fields, parking lots, roofing, sidewalks and other site improvements connected to such buildings and facilities, with the ultimate amount of such reserve fund not exceeding \$15,000,000 plus any accrued earnings on amounts deposited in such reserve fund; for a probable term of ten years; and funded by any or all of the following sources: unappropriated fund balances from the general fund, state aid related to expenditures from this capital reserve fund, interest income related to investment of monies in the fund, and any other additional monies hereafter authorized by the voters of the District?

10.13 ACCEPTANCE OF ELEMENTARY 2019 ALTERATIONS AWARD RECOMMENDATIONS

RESOLVED, that the Board of Education approve the District's entry into agreements with Edger Enterprises for Site Work, Elmira Structures for General Trades Work, Matco Electric for Electrical Work, Kimble, Inc for Mechanical Work, and Frey & Campbell for Plumbing Work for the Elementary 2019 Alterations project, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

10.14 ACCEPTANCE OF ERNIE DAVIS ACADEMY 2019 ALTERATIONS AWARD RECOMMENDATIONS

RESOLVED, that the Board of Education approve the District's entry into agreements with Streeter Associates for General Trades Work, Matco Electric for Electrical Work, Kimble, Inc. for Plumbing Work, Kimble Inc. for Mechanical Work and Main Ford General Supply for Food Service Work for the Ernie Davis Academy 2019 Alterations project, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

10.15 APPOINTMENT OF CSE CHAIRPERSON FOR THE COMMITTEE ON SPECIAL EDUCATION

RESOLVED, that the Board of Education approve the following appointment as a CSE Chairperson for the Committee on Special Education.

2018-2019 CSE MEMBER

CSE Chairperson:

Sarah Woodward

10.16 APPROVAL OF ADDITIONAL SPRING 2019 ATHLETIC SCHEDULES

RESOLVED, that the Board of Education approve the additional Spring 2019 District Athletic Schedules as presented.

10.17 APPROVAL OF AGREEMENT WITH HMH MATH SOLUTIONS

RESOLVED, that the Board of Education hereby approves the attached agreement with HMH Math Solutions for services during the 2018-2019 school year from Title II grant funds in an amount not-to-exceed \$32,400; and it is further resolved that the President and Superintendent are authorized singly and jointly to execute the agreement and take all other steps necessary to effectuate this resolution.

10.18 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

11.00 FUTURE AGENDA ITEMS

12.00 PERSONNEL

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

13.00 ADJOURNMENT

[____ p.m.]