



**REGULAR MEETING AGENDA  
OF THE BOARD OF EDUCATION  
ELMIRA CITY SCHOOL DISTRICT  
WASHINGTON SCHOOL  
430 W. WASHINGTON AVENUE  
ELMIRA, NEW YORK 14905**

**December 19, 2018**

\_\_\_ PM Meeting

**1.00 CALL TO ORDER**

The Regular Meeting of the Board of Education was called to order at \_\_\_ p.m. with President \_\_\_\_\_ presiding.



**PLEDGE OF ALLEGIANCE**

**2.00 ROLL CALL**

<b>BOARD MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Lynn Grottenthaler		
Sara Lattin		
Scott Moore		
Josh Palmer		
Randy Reid		
Ron Shaw		
Kevin Sullivan		
Deborah White		
<b>STUDENT BOARD REPRESENTATIVES</b>		
Audem Jackson		
Alexa Wagner		
<b>ADMINISTRATORS</b>		
Derek Almy, Director of Student Services		
Hillary Austin, Superintendent		
Jay Hillman, Director of Educational Services		
Melissa Mendolera, School Business Administrator		
Jake Sheehan, Director of Administration		
<b>OTHERS</b>		
Kathleen McDarby, Clerk of the Board		

**3.00 APPROVAL OF AGENDA**

**4.00 CALL FOR EXECUTIVE SESSION** [\_\_\_\_ p.m.]

**RETURN TO OPEN SESSION** [\_\_\_\_ p.m.]

**5.00 VISITORS WISHING TO ADDRESS THE BOARD**

**6.00 SUPERINTENDENT'S REPORTS/PRESENTATIONS**

EDA Presentation  
Inclusion- Joyce Carr

**7.00 BOARD OF EDUCATION REPORTS**

Association Representatives: CMCW, CWA, ESSAC, ETA, ISEA  
Student Representatives- Audem Jackson and Alexa Wagner  
Board of Education Building Visits  
Athletic Facilities Subcommittee-Josh Palmer  
Audit and Finance Committee-Josh Palmer and Scott Moore  
Buildings and Grounds Committee-Ron Shaw, Josh Palmer, Kevin Sullivan  
Community Relations Committee-Randy Reid and Scott Moore  
Policy Committee-Deb White, Ron Shaw, Kevin Sullivan

**8.00 OLD BUSINESS**

**9.00 NEW BUSINESS**

Vacated Board Seat- Maryann Friebis  
Vice President Nominations

**10.00 CONSENT ITEMS**

**10.01 APPROVAL OF BOARD MINUTES OF THE NOVEMBER 14, 2018  
REGULAR MEETING OF THE BOARD OF EDUCATION**

RESOLVED, that the Board of Education approve the minutes of the November 14, 2018 Regular Meeting of the Board of Education.

**10.02 APPROVAL OF TRANSFERS OF BUDGETED APPROPRIATIONS IN  
EXCESS OF \$10,000.00**

RESOLVED, that the Board of Education approve the attached list of budget transfers in accordance with District Policy 5330.

**10.03 ACCEPTANCE OF TREASURER'S REPORT FOR OCTOBER 2018**

RESOLVED, that the Board of Education accepts the Treasurer's Report for October 2018 as presented.

A. All Funds: Bank account reconciliations

- B. General Fund: Budget vs. Actual Comparison
- C. General Fund: YTD Comparison with Prior Year
- D. All Funds: System Revenue Status and Budget Status Reports
- E. Claims Audit Report
- F. Central Treasurers Report
- G. Adjustment to Tax Roll
- H. Acknowledgment of Donations

**10.04 APPROVAL OF DESTRUCTION OF UNUSED BALLOTS FROM THE MAY 15, 2018 SCHOOL BOARD ELECTION AND BUDGET VOTE PER SECTION 2034 OF EDUCATION LAW**

RESOLVED, that the Board of Education direct the District Clerk to archive one copy of an unused ballot from the May 15, 2018 School Board Election and Budget Vote per the New York State ED-1 Records Retention and Disposition Schedule and destroy all remaining unused ballots per Section 2034 of Education Law.

**10.05 SECOND READING OF POLICIES AND APPROVAL**

RESOLVED, that the Board of Education accept the second reading of the following policies and the immediate adoption thereof:

- A. Policy #7133 Education of Students in Foster Care
- B. Policy #7221 Participation in Graduation Ceremonies and Activities

**10.06 ACCEPTANCE OF 2017-2018 INTERNAL AUDITOR'S REPORT AND AGREED UPON PROCEDURES**

RESOLVED, that the Board of Education hereby accepts the Internal Auditor's Report and Agreed Upon Procedures for the fiscal year 2017-2018.

**10.07 APPROVAL OF 2017-2018 EXTRACLASSROOM EXTERNAL AUDIT CORRECTIVE ACTION PLAN**

RESOLVED, that the Board of Education approve the Extraclassroom External Audit corrective action plan for the 2017-2018 fiscal year.

**10.08 APPROVAL OF 2017-2018 INTERNAL AUDIT CORRECTIVE ACTION PLAN**

RESOLVED, that the Board of Education approve the internal audit corrective action plan for the 2017-2018 fiscal year.

**10.09 APPROVAL OF 2016-2017 INTERNAL AUDIT CORRECTIVE ACTION PLAN**

RESOLVED, that the Board of Education approve the internal audit corrective action plan for the 2016-2017 fiscal year.

**10.10 CONSENT TO SELL OR DISPOSE OF UNUSED OR UNNEEDED DISTRICT PROPERTY**

RESOLVED, that the Board of Education consent to the sale, in accordance with District Policy 5250 of the identified items.

**10.11 APPROVAL OF AGREEMENT WITH 5TH ELEMENT MIXED MARTIAL ARTS FOR THE ESAP PROGRAM**

RESOLVED, that the Board of Education hereby approves the attached agreement with 5th Element Mixed Martial Arts instruction, training and mentoring for sessions 3, 4 and 5 of the 2018-2019 ESAP program in an amount not-to-exceed Twenty-five Thousand Eighty and 00/100 dollars (\$25,080.00); and it is further resolved that the President and Superintendent are authorized singly and jointly to execute the agreement and take all other steps necessary to effectuate these resolutions.

**10.12 APPROVAL OF AGREEMENT WITH YWCA OF ELMIRA AND THE TWIN TIERS FOR MENTORING SERVICES AT EHS**

RESOLVED, that the Board of Education authorize the District to engage in a Memorandum of Understanding, which is attached, with YWCA for the 2018-19 school year in an amount not exceeding Twenty-thousand and 00/100 Dollars (\$20,000) to allow A'Don Allen to provide mentoring services to Elmira High School up to fifteen (15) hours per week under the direction of the building principal or designee. Hours to be determined between EHS principal and YWCA. The amount to be billed shall not exceed Twenty-thousand and 00/100 Dollars (\$20,000) in General Fund; and that the Board of Education authorize the Superintendent and the President to execute all documents necessary to effectuate this resolution.

**10.13 APPROVAL OF FORMATION OF YOUTH ACTIVATION COMMITTEE EXTRACLASSROOM ACCOUNT**

RESOLVED, that the Board hereby approves the formation of the Elmira High School *Youth Activation Committee* Extraclassroom Account in accordance with Policy 7410 and directs the Superintendent to take all actions necessary to effectuate this resolution.

**10.14 APPROVAL OF ELMIRA HIGH SCHOOL (EHS) ROBOTICS TEAM TRIP TO ROCHESTER INSTITUTE OF TECHNOLOGY (RIT), ROCHESTER, NY ON JANUARY 20, 2019 FUNDED BY ESAP**

Resolved, that the Board of Education approve the attached Elmira High School Robotics Team field trip, funded by Empire State After-School Program (ESAP) Grant, to RIT, on January 20, 2019.

**10.15 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS**

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

**10.16 APPROVAL TO INCREASE CONTRACT THRESHOLD**

RESOLVED, that the Board of Education approve increasing the procurement threshold for contracts requiring approval by the Board of Education to \$20,000, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.17 APPROVAL OF ENVIRONMENTAL SCHOOL DISTRICT ATTORNEY**

RESOLVED, that the Board of Education approve an agreement with the firm of Harter, Secrest, & Emery LLP as the School District Environmental Attorney, and authorize each of the Board President and the Superintendent to execute all such further actions as may be necessary or appropriate to effectuate this resolution.

**10.00 FUTURE AGENDA ITEMS**

**11.00 PERSONNEL**

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

**12.00 ADJOURNMENT**

[\_\_\_\_ p.m.]