



**REGULAR MEETING AGENDA
OF THE BOARD OF EDUCATION
ELMIRA CITY SCHOOL DISTRICT
ERNIE DAVIS ACADEMY COMMUNITY ROOM
933 HOFFMAN STREET
ELMIRA, NEW YORK 14905**

June 6, 2018

PM Executive Session
 PM Meeting

1.00 CALL TO ORDER

The Regular Meeting of the Board of Education was called to order at ____p.m. with President Sara Lattin presiding.



PLEDGE OF ALLEGIANCE

2.00 ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Maryann Friebis		
Lynn Grottenthaler		
Sara Lattin		
Scott Moore		
Josh Palmer		
Randy Reid		
Kevin Sullivan		
Mary Tucker		
Deborah White		
STUDENT BOARD REPRESENTATIVES		
Ben Butler		
Theo Summerville		
ADMINISTRATORS		
Derek Almy, Director of Student Services		
Hillary Austin, Superintendent		
Jay Hillman, Director of Educational Services		
Melissa Mendolera, School Business Official		
Jake Sheehan, Director of Administration		
OTHERS		
Kathleen McDarby, Clerk of the Board		
Conrad Wolan, Esq., School Attorney		

3.00 APPROVAL OF AGENDA

4.00 CALL FOR EXECUTIVE SESSION [____ p.m.]

RETURN TO OPEN SESSION [____ p.m.]

5.00 VISITORS WISHING TO ADDRESS THE BOARD

6.00 SUPERINTENDENT'S REPORTS/PRESENTATIONS

Beecher Presentation
Valedictorian and Salutatorian Recognition

7.00 BOARD OF EDUCATION REPORTS

Association Representatives: CMCW, CWA, ESSAC, ETA, ISEA
Student Representatives- Ben Butler and Theo Summerville
Board of Education Building Visits
Athletic Facilities Subcommittee-Maryann Friebis, Lynn Grottenthaler, Josh Palmer
Audit and Finance Committee-Maryann Friebis, Josh Palmer, Mary Tucker
Buildings and Grounds Committee-Maryann Friebis, Lynn Grottenthaler, Scott Moore
Community Schools Committee-Scott Moore, Randy Reid, Deborah White
Policy Committee-Mary Tucker, Kevin Sullivan, Deborah White

8.00 OLD BUSINESS

Legal RFP

9.00 NEW BUSINESS

10.00 CONSENT ITEMS

10.01 APPROVAL OF BOARD MINUTES OF THE MAY 16, 2018 REGULAR MEETING OF THE BOARD OF EDUCATION

RESOLVED, that the Board of Education approve the minutes of the May 16, 2018 Regular Meeting of the Board of Education.

10.02 APPROVAL OF TRANSFER OF FUND BALANCE

RESOLVED, that the Elmira City School District Board of Education hereby authorizes the transfer of funds exceeding the 4% maximum allowable unreserved, unappropriated fund balance for the fiscal year ending June 30, 2018 to the District's Reserve for Workers' Compensation, Reserve for Unemployment Insurance, Reserve for Retirement Contribution, Reserve for Insurance, Reserve for Tax Certiorari, Reserve for Employee Benefits, Reserve for Capital, Reserve for Liability and Reserve for Debt per Education Law.

10.03 APPROVAL OF TRANSFER FROM THE CAPITAL FUND TO THE DEBT SERVICE FUND

RESOLVED, that the Board of Education approve the transfer of unspent debt proceeds from the \$99,978,318 Capital project, authorized by the voters on August

30, 2006, in the amount of \$ 234,790.80 from the Capital Fund to the Debt Service Fund.

10.04 APPROVAL OF REPLENISHING RESERVE FUNDS

RESOLVED, that the Board of Education directs the Elmira City School District Business Office that monies be transferred back into the above reserves in the amounts specified in the 2017-2018 fiscal year, the source of funds being surplus fund balance at 6/30/2018.

10.05 APPROVAL OF TRANSFERS OF BUDGETED APPROPRIATIONS IN EXCESS OF \$10,000.00

RESOLVED, that the Board of Education approve the attached list of budget transfers in accordance with District Policy 5330.

10.06 ACCEPTANCE OF TREASURER’S REPORT FOR APRIL 2018

RESOLVED, that the Board of Education accepts the Treasurer’s Report for April 2018 as presented.

- A. All Funds: Bank account reconciliations
- B. General Fund: Budget vs. Actual Comparison
- C. General Fund: YTD Comparison with Prior Year
- D. All Funds: System Revenue Status and Budget Status Reports
- E. Claims Audit Report
- F. Central Treasurers Report

10.07 ACCEPTANCE OF BID-EMERGENCY GENERATORS-PREVENTATIVE MAINTENANCE, SERVICE AND REPAIR

RESOLVED, that the Board of Education approve the lowest responsive, responsible bid meeting the specifications.

Vendor	Generator Maintenance	Hourly Rate- Emergency Repair- Straight Time	Hourly Rate- Emergency Repair- Over Time	Discount on Parts not included in the Contract
*Penn Power Systems	\$7,225.00	\$105.00/man hr.	\$141.50/man hr.	0%
Emergency Power Systems LLC	\$10,125.00	\$104.50/ man hr.	\$156.75/ man hr.	5%
Kinsley Power Systems	\$9,825.00	\$125.00/ man hr.	\$187.50/ man hr.	0%

**10.08 ACCEPTANCE OF 2018-2019 LOCAL GOVERNMENT RECORDS
MANAGEMENT IMPROVEMENT FUND**

RESOLVED, that the Board of Education accept the grant from the New York State Archives' 2018-2019 LGRMIF in the amount of \$45,121; approve the use of the funds to make purchases as indicated; and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

**10.09 APPROVAL OF LEASE OF SPACE AT BOOTH EDUCATION CENTER
TO CHEMUNG COUNTY FOR CHILDREN'S INTEGRATED SERVICES**

RESOLVED, that the Board of Education approve the District's entry into an agreement with the County of Chemung Children's Integrated Services for the provision of classrooms and other space at Booth Education Center, which agreement shall be substantially on such terms as are set forth on the form attached hereto, and authorize each of the Board President and the Superintendent to execute all such further actions as may be necessary or appropriate to effectuate this resolution.

**10.10 APPROVAL OF CONTRACT FOR VISION REHABILITATION
SERVICES WITH ASSOCIATION FOR VISION REHABILITATION &
EMPLOYMENT, INC**

RESOLVED, that the Board of Education approve the Elmira City School District's entry into an agreement with the Association for Vision Rehabilitation & Employment, Inc. for the provision of vision rehabilitation services to the District, and authorize each of the Board President and the Superintendent to execute all such documents and take all such further actions as may be necessary or appropriate to effectuate this resolution.

**10.11 APPROVAL OF CAREGIVERS, INC. TO PROVIDE LICENSED
PRACTICAL NURSING SERVICES**

RESOLVED, that the Board of Education approve the Elmira City School District's entry into an agreement with Caregivers, Inc., for the provision of the services of a licensed practical nurse to assist students of the District for the 2018-2019 school year, which agreement shall be upon the terms and conditions set forth above and such other terms and conditions as the District's management may deem to be in the District's best interests, and authorize each of the Board President and the Superintendent to negotiate, execute, and deliver such an agreement and take all such further actions as may be necessary or appropriate to effectuate this resolution.

**10.12 APPROVAL OF STAFKINGS TO PROVIDE LICENSED PRACTICAL
NURSING SERVICES**

RESOLVED, that the Board of Education approve the Elmira City School District's entry into an agreement with Stafkings Healthcare Systems, Inc., for the provision of the services of a licensed practical nurse to assist students of the District for the 2018-2019 school year, which agreement shall be upon the terms and conditions set forth above and such other terms and conditions as the District's management may

deem to be in the District's best interests, and authorize each of the Board President and the Superintendent to negotiate, execute, and deliver such an agreement and take all such further actions as may be necessary or appropriate to effectuate this resolution.

10.13 APPROVAL OF WORKERS' COMPENSATION THIRD PARTY ADMINISTRATOR

RESOLVED, that the Board of Education accept PMA Management Corporation to serve as the third part administrator for workers' compensation administration for the Elmira City School District, and authorize each of the Board President and the Superintendent to execute all such documents and take all such further actions as may be necessary or appropriate to effectuate this resolution.

10.14 APPROVAL OF HEALTH AND WELFARE CONTRACTS-STUDENTS RESIDING IN ELMIRA ATTENDING OUT OF DISTRICT PRIVATE AND PAROCHIAL SCHOOLS

RESOLVED, that the Board of Education approve the contracts listed above for non-resident student health services under Section 912 of the Education Law for the 2017-18 school year, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

10.15 ADOPTION OF THE 2018-2019 CALENDAR FOR BOARD OF EDUCATION MEETINGS

RESOLVED, that the Board of Education adopt the attached 2018-2019 calendar for Board of Education Meetings.

10.16 APPROVAL OF NEW ERNIE DAVIS ACADEMY ART COURSE PROPOSAL: STUDIO IN CREATIVE ARTS FOR THE COMMUNITY MURAL PROJECT

RESOLVED, that the Board of Education approve the attached Ernie Davis Academy course proposal: Studio in Creative Arts for the Community Mural Project.

10.17 APPROVAL OF GST BOCES AS-7 AGREEMENT

THIS AGREEMENT made this 1st day of July 2018 by and between the Board of Cooperative Educational Services for the Sole Supervisory District of Schuyler-Steuben-Chemung-Tioga-Allegany County, party of the first part, and Elmira City School District, party of the second part.

WITNESSETH, that whereas party of the first part has been duly authorized to provide the approved services listed on the attached contract for services and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW, THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following services listed on the attached contract

for services during the school year 2018-2019 at the cost indicated on the attached contract for services.

10.18 APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH CHEMUNG COUNTY DEPARTMENT OF MENTAL HYGIENE, CHILDREN'S INTEGRATED SERVICES

RESOLVED, that the Board of Education approve the Elmira City School District's entry into an agreement with the Chemung County Department of Mental Hygiene, Children's Integrated Services for the provision of support to District students with behavior and/or emotional issues during the 2018 calendar year, which agreement shall be substantially on such terms as are set forth on the form attached hereto, and authorize each of the Board President and the Superintendent to execute all such documents and take all such further actions as may be necessary or appropriate to effectuate this resolution.

10.19 APPROVAL OF AMENDMENTS TO EMPLOYMENT AGREEMENTS FOR DIRECTOR OF ADMINISTRATION, DIRECTOR OF EDUCATIONAL SERVICES, DIRECTOR OF STUDENT SERVICES, AND SCHOOL BUSINESS OFFICIAL

RESOLVED, that the Board of Education approve the attached amendments to the employment agreements for the Director of Administration, Director of Educational Services, Director of Student Services, and School Business Official that the Board President and Superintendent are hereby authorized and directed, individually and jointly, to take all steps necessary to effectuate this resolution.

10.20 APPROVAL OF CODE OF CONDUCT FOR 2018-2019 AND CODE OF CONDUCT, ELIGIBILITY FOR EXTRA-CURRICULAR ACTIVITIES POLICY AND TRANSPORTATION POLICY

RESOLVED, that the Board accepts the Code of Conduct for 2018-19 and Code of Conduct, Eligibility for Extra-Curricular Activities and Transportation Policy; and immediately adopts same.

10.21 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

11.00 FUTURE AGENDA ITEMS

12.00 PERSONNEL

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

13.00 ADJOURNMENT

[____ p.m.]