



**REGULAR MEETING AGENDA
OF THE BOARD OF EDUCATION
ELMIRA CITY SCHOOL DISTRICT
ERNIE DAVIS ACADEMY COMMUNITY ROOM
933 HOFFMAN STREET
ELMIRA, NEW YORK 14905**

December 20, 2017

PM Executive Session
 PM Meeting

1.00 CALL TO ORDER

The Regular Meeting of the Board of Education was called to order at ___p.m. with President Sara Lattin presiding.



PLEDGE OF ALLEGIANCE

2.00 ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Maryann Friebis		
Lynn Grottenthaler		
Sara Lattin		
Scott Moore		
Josh Palmer		
Randy Reid		
Kevin Sullivan		
Mary Tucker		
Deborah White		
STUDENT BOARD REPRESENTATIVES		
Ben Butler		
Theo Summerville		
ADMINISTRATORS		
Derek Almy, Director of Student Services		
Hillary Austin, Superintendent		
Jay Hillman, Director of Educational Services		
Melissa Mendolera, School Business Official		
Jake Sheehan, Director of Administration		
OTHERS		
Kathleen McDarby, Clerk of the Board		
Conrad Wolan, Esq., School Attorney		

3.00 APPROVAL OF AGENDA

4.00 CALL FOR EXECUTIVE SESSION [____ p.m.]

RETURN TO OPEN SESSION [____ p.m.]

5.00 VISITORS WISHING TO ADDRESS THE BOARD

6.00 SUPERINTENDENT'S REPORTS/PRESENTATIONS

Pine City presentation-Rhonda Baran
Unified Sports-Tom Morrell

7.00 BOARD OF EDUCATION REPORTS

Associations Representatives: CMCW, CWA, ESSAC, ETA, ISEA
Student Representatives- Ben Butler and Theo Summerville
Board of Education Building Visits
Athletic Facilities Subcommittee-Maryann Friebis, Lynn Grottenthaler, Josh Palmer
Audit and Finance Committee-Maryann Friebis, Josh Palmer, Mary Tucker
Buildings and Grounds Committee-Maryann Friebis, Lynn Grottenthaler, Scott Moore
Community Schools Committee-Scott Moore, Randy Reid, Deborah White
Policy Committee-Mary Tucker, Kevin Sullivan, Deborah White

8.00 OLD BUSINESS

9.00 NEW BUSINESS

Community Schools National Forum May 2018

10.00 CONSENT ITEMS

**10.01 APPROVAL OF BOARD MINUTES OF THE NOVEMBER 15, 2017
REGULAR MEETING OF THE BOARD OF EDUCATION**

RESOLVED, that the Board of Education approve the minutes of the November 15, 2017 Regular Meeting of the Board of Education.

**10.02 APPROVAL OF TRANSFERS OF BUDGETED APPROPRIATIONS IN
EXCESS OF \$10,000.00**

RESOLVED, that the Board of Education approve the attached list of budget transfers in accordance with District Policy 5330.

10.03 APPROVAL OF BUDGET ADJUSTMENT TO THE 2017-2018 GENERAL FUND

RESOLVED, that the Board of Education approves the following budget adjustment to the 2017-2018 General Fund budget:

INCREASE:

Revenue account A 3289.000 Other State Aid \$16,772

Expenditure account A 2330-56-00-490 BOCES Summer School \$16,772

10.04 APPROVAL OF BUDGET ADJUSTMENT TO THE 2017-2018 GENERAL FUND

RESOLVED, that the Board of Education approves the following budget adjustment to the 2017-2018 General Fund budget:

INCREASE:

Revenue account A 2680.000, Insurance Recovery \$ 215,704.79

Expenditure account A 1621-00-00-449, Minor Maintenance & Repair \$ 215,704.79

10.05 APPROVAL OF CHANGE ORDER TO EXCAVATE AND REPLACE SOIL AT BROADWAY SCHOOLS

RESOLVED, that the Board of Education approve the attached proposed change order for soil excavation and replacement at Broadway Schools in the amount of \$67,054.00, and that the Superintendent and President of the Board each be authorized and directed to execute all such document and take all such further actions as may be necessary or appropriate to effectuate this resolution.

10.06 APPROVAL OF RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the ELMIRA CITY SCHOOL DISTRICT to participate in the NYSMEC, and authorizes and directs the School Business Administrator to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.1048 (dollars) per kWh for a term of at least one year and no more than three years commencing May 1,2018, and other

terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

10.07 APPROVAL OF RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR NATURAL GAS

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the ELMIRA CITY SCHOOL DISTRICT to participate in the NYSMEC, and authorizes and directs the School Business Administrator to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$1.134 (dollars) per therm for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

10.08 CONSENT TO SELL OR DISPOSE OF UNUSED OR UNNEEDED DISTRICT PROPERTY

RESOLVED, that the Board of Education consent to the sale, in accordance with District Policy 5250 of the identified items.

10.09 ACCEPTANCE OF TREASURER'S REPORT FOR OCTOBER 2017

RESOLVED, that the Board of Education accepts the Treasurer's Report for October 2017 as presented.

- A. All Funds: Bank account reconciliations
- B. General Fund: Budget vs. Actual Comparison
- C. General Fund: YTD Comparison with Prior Year
- D. All Funds: System Revenue Status and Budget Status Reports
- E. Claims Audit Report
- F. Central Treasurers Report
- G. Acknowledgement of Donations

10.10 ACCEPTANCE OF PATHWAYS IN TECHNOLOGY (P-TECH) PROGRAM GRANT

RESOLVED, that the Board of Education accept the grant from the New York State Education Department for the 2015-2022 NYS Pathways in Technology Early College High School (P-TECH) consortium grant in the amount of \$350,000; approve the use of the funds to make purchases as indicated; and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

10.11 APPROVAL OF AGREEMENT WITH GLOVE HOUSE FOR EMPIRE STATE AFTER SCHOOL PROGRAM (ESAP)

RESOLVED, that the Board of Education approve entering into an agreement with Glove House for services under the Empire After School Program at a cost not to exceed One Hundred Ten Thousand Four Hundred Twenty One and 00/100ths Dollars (\$110,421.00), and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

10.12 APPROVAL OF BUILDINGS AND GROUNDS COMMITTEE CHARTER

RESOLVED, that the Board of Education approve the Buildings and Grounds Committee Charter for 2017-2018.

10.13 APPROVAL OF DESTRUCTION OF UNUSED BALLOTS FROM THE MAY 16, 2017 SCHOOL BOARD ELECTION AND BUDGET VOTE PER SECTION 2034 OF EDUCATION LAW

RESOLVED, that the Board of Education direct the District Clerk to archive one copy of an unused ballot from the May 16, 2017 School Board Election and Budget Vote per the New York State ED-1 Records Retention and Disposition Schedule and destroy all remaining unused ballots per Section 2034 of Education Law.

10.14 APPROVAL OF FORMATION OF STUDENT ATHLETE ADVISORY COMMITTEE EXTRACLASSROOM ACCOUNT

RESOLVED, that the Board hereby approves the formation of the *Student Athlete Advisory Committee Extraclassroom Account* in accordance with Policy 7410 and directs the Superintendent to take all actions necessary to effectuate this resolution.

10.15 APPROVAL OF SUBSTITUTE NURSE PAY RATE INCREASE

RESOLVED, that the Board of Education hereby approves the rates attached; and that the Superintendent and President are each authorized and directed, individually and jointly, to take all actions necessary to effectuate this resolution.

10.16 APPROVAL OF POLICY REVISIONS

RESOLVED, that the Board of Education accept the revisions to the following policies and the immediate adoption thereof:

- A. Policy #3420 Safe Schools
- B. Policy #3430 Non-Discrimination and Anti-Harassment in the School District
- C. Policy #6121 Sexual Harassment of District Personnel
- D. Policy #6122 Employee Grievances
- E. Policy #7551 Sexual Harassment of Students

10.17 APPROVAL OF ELMIRA HIGH SCHOOL TECH TEAM FIELD TRIP TO THE ROBOTICS TOURNAMENT AT CW BAKER HIGH SCHOOL IN BALDWINVILLE, NY ON JANUARY 20, 2018

RESOLVED, that the Board of Education, approve the EHS Tech Team Field Trip to CW Baker High School, in Baldwinsville, NY on January 20, 2018 to compete in a Vex Robotics Competition.

10.18 APPROVAL OF ELMIRA HIGH SCHOOL TECH TEAM FIELD TRIP TO THE ROBOTICS TOURNAMENT AT SRC ARENA IN SYRACUSE, NY MARCH 11, 2018

RESOLVED, that the Board of Education, approve the EHS Tech Team Field Trip to the SRC Arena in Syracuse, NY on March 11, 2018 to compete in a Vex Robotics Competition.

10.19 APPROVAL OF SENIOR CLASS FIELD TRIP TO NEW YORK CITY AND SIX FLAGS, JACKSON, NEW JERSEY JUNE 3, 2018 THROUGH JUNE 4, 2018

RESOLVED, that the Board of Education approve the Senior Class Field trip to New York City and Six Flags Great Adventure in Jackson, NJ June 3, 2018 through June 4, 2018.

10.20 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

11.00 FUTURE AGENDA ITEMS

12.00 PERSONNEL

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

13.00 ADJOURNMENT

[____ p.m.]