



**REGULAR MEETING
OF THE BOARD OF EDUCATION
ELMIRA CITY SCHOOL DISTRICT
WASHINGTON SCHOOL
430 W. WASHINGTON AVENUE
ELMIRA, NEW YORK 14905**

January 16, 2019

MINUTES

7:00 PM Meeting

1.00 CALL TO ORDER

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. with President Sara Lattin presiding.



PLEDGE OF ALLEGIANCE

2.00 ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Lynn Grottenthaler		X
Sara Lattin	X	
Scott Moore	X	
Josh Palmer	X	
Randy Reid	X	
Ron Shaw	X	
Kevin Sullivan	X	
Deborah White	X	
STUDENT BOARD REPRESENTATIVES		
Audem Jackson		X
Alexa Wagner		X
ADMINISTRATORS		
Derek Almy, Director of Student Services	X	
Hillary Austin, Superintendent	X	
Jay Hillman, Director of Educational Services	X	
Melissa Mendolera, School Business Administrator	X	
Jake Sheehan, Director of Administration	X	
OTHERS		
Kathleen McDarby, Clerk of the Board	X	

3.00 APPROVAL OF AGENDA

Ron Shaw moved, seconded by Deborah White, that the Board approve the agenda with the following amendment: 10.11 APPOINTMENT OF BUILDINGS AND GROUNDS COMMITTEE CHAIRPERSON

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

4.00 CALL FOR EXECUTIVE SESSION

[6:32 p.m.]

Scott Moore moved, seconded by Ron Shaw, that the Board move into Executive Session for 4 Discussions involving proposed, pending, or current litigation (and if “current,” specify the case) and appoint Randy Reid as Clerk Pro Tem in the absence of the Clerk.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

RETURN TO OPEN SESSION

[6:58 p.m.]

Ron Shaw moved, seconded by Deb White, that the Board return to Open Session.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

5.00 VISITORS WISHING TO ADDRESS THE BOARD

None

6.00 NOMINATION FOR VICE PRESIDENT AND OATH OF OFFICE FOR VICE PRESIDENT

Kevin Sullivan nominated Randy Reid for Vice- President of the Board of Education for the remainder of the 2018-2019 school year.

Josh Palmer seconded Randy Reid as Vice-President of the Board of Education for the remainder of the 2018-2019 school year.

Ron Shaw moved, seconded by Scott Moore, that nominations for Vice-President be closed.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

Ron Shaw moved, seconded by Deb White, that the Board approve Randy Reid for Vice-President for the remainder of the 2018-2019 school year.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

7.00 BOARD OF EDUCATION REPORTS

Association Representatives: CMCW, CWA, ESSAC, ETA, ISEA-No Report

Student Representatives- Audem Jackson and Alexa Wagner-No Report

Board of Education Building Visits- tomorrow at Fassett. 8:30 am

Athletic Facilities Subcommittee-Josh Palmer-No Report

Audit and Finance Committee-Josh Palmer and Scott Moore (Chairperson)

- Melissa Mendolera reported on the Dependent Care Audit
- Sara Lattin reported on the Extraclassroom Management Audit
- Staff are being interviewed for focus areas for the Internal Audit
- Next meeting is March 12.

Buildings and Grounds Committee-Ron Shaw, Josh Palmer-No Report

Community Schools Committee-Randy Reid (Chairperson) and Scott Moore

- Randy Reid reported that Board members volunteered for the Arctic League and Community Kitchen.

Policy Committee-Deb White (Chairperson), Ron Shaw, Kevin Sullivan-No Report

8.00 OLD BUSINESS

None

9.00 NEW BUSINESS

None

10.00 CONSENT ITEMS

10.01 APPROVAL OF BOARD MINUTES OF THE DECEMBER 19, 2018 REGULAR MEETING OF THE BOARD OF EDUCATION

RESOLVED, that the Board of Education approve the minutes of the December 19, 2018 Regular Meeting of the Board of Education.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.02 ACCEPTANCE OF TREASURER'S REPORT FOR NOVEMBER 2018

RESOLVED, that the Board of Education accepts the Treasurer's Report for November 2018 as presented.

- A. All Funds: Bank account reconciliations
- B. General Fund: Budget vs. Actual Comparison
- C. General Fund: YTD Comparison with Prior Year
- D. All Funds: System Revenue Status and Budget Status Reports
- E. Claims Audit Report
- F. Central Treasurers Report
- G. Adjustment to Tax Roll

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.03 APPOINTMENT OF DEPUTY SCHOOL DISTRICT TREASURER

RESOLVED, that Jennifer Morris is designated and appointed as the Deputy to the School District Treasurer with power to act during the temporary absence from duty of the School District Treasurer, the term of such appointment to this additional title to be for the school year 2018-19. An undertaking with acceptable sureties in the amount of \$5,000,000 shall be provided, the cost to be paid by the Board of Education.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.04 APPROVAL OF SETTLEMENT AGREEMENT WITH NY44 HEALTH BENEFITS TRUST

RESOLVED, that the Board of Education hereby approves the settlement agreement between ESCD and NY44 Health Benefits Plan Trust, and hereby authorizes and directs the Superintendent to take all steps necessary to effectuate this settlement agreement.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.05 APPROVAL OF ELMIRA HIGH SCHOOL FIELD TRIP TO NATIONAL ASSOCIATION FOR COLLEGE ADMISSION COUNSELING (NACAC) COLLEGE FAIR, IN ROCHESTER, NY ON MARCH 18, 2019

RESOLVED, that the Board of Education approve the attached Elmira High School field trip, funded by Empire State After-School Program (ESAP) Grant, to NACAC, on March 18, 2019.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.06 APPROVAL OF ELMIRA HIGH SCHOOL FIELD TRIP TO ST. BONAVENTURE UNIVERSITY, IN ST. BONAVENTURE, NY ON FEBRUARY 9, 2019

RESOLVED, that the Board of Education approve the Elmira High School Boys Varsity Basketball Team field trip, funded by Empire State After-School Program (ESAP) Grant, to St. Bonaventure University on February 9, 2019.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.07 APPROVAL OF 2019-2020 GST BOCES COST ALLOCATION METHODOLOGY

RESOLVED, that the Board of Education approve the 2019-2020 Cost Methodology as depicted on the attached Cost Allocation Methodology.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.08 APPROVAL OF AGREEMENT WITH CORNING COMMUNITY COLLEGE OFFICE OF WORKFORCE EDUCATION AND ACADEMIC PATHWAYS

RESOLVED, that the Board of Education authorize the District to engage in an Agreement of Services under the ESAP grant funds, which is attached, with Corning Community College Office of Workforce Education and Academic Pathways for the 2018-19 school year. The amount to be billed shall depend on the number of students enrolled according to the courses chosen and shall not exceed Fifty-Seven Thousand Nine Hundred Ninety-Six and 00/100 (\$57,996), and that the Board of Education authorize the Superintendent and the President to execute all documents necessary to effectuate this resolution.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.09 APPROVAL OF AGREEMENT WITH TERRACON FOR NYS SPECIAL INSPECTION SERVICES FOR 2018 ERNIE DAVIS ACADEMY ADDITIONS AND ALTERATIONS PROJECTS

RESOLVED, that the Board of Education approve the District's continuation in an agreement with Terracon for the provision of required New York State Special Inspection services for the 2018 Ernie Davis Academy Additions & Alterations projects in an additional amount of \$20,000 for a total not to exceed \$40,000, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.10 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

10.11 APPOINTMENT OF JOSH PALMER AS CHAIRPERSON OF THE BUILDINGS AND GROUNDS COMMITTEE

RESOLVED, that the Board of Education approve Josh Palmer as Chairperson of the Buildings and Grounds Committee.

Scott Moore moved, seconded by Kevin Sullivan, that the Board approve Consent Items 10.01-10.11.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

11.00 FUTURE AGENDA ITEMS

None

12.00 PERSONNEL

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

Kevin Sullivan moved, seconded by Deb White, that the Board approve the Personnel Packet.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

(A) RETIREMENTS

Non-Instructional

Name: **Marilyn A. Cain**
Position: Registered Nurse
Location: Thomas K. Beecher Elementary School
Last Day of Employment: June 26, 2019
Background: 10 Plus Years of Service

Name: **Janet P. Peckens**
Position: 30-Hour Teacher Aide
Location: Broadway Elementary School
Last Day of Employment: June 30, 2019
Background: 33 Years of Service

(B) RESIGNATIONS

Instructional

Name: **Stephanie A. LeClerc**
Position: English Teacher
Location: Ernie Davis Academy
Last Day of Employment: January 18, 2019

Non-Instructional

Name: **Kristen E. Marble**
Position: Bus Driver
Location: Bus Garage
Last Day of Employment: December 31, 2018

(C) LEAVES OF ABSENCE

Instructional

Name: **Beth A. Arnold**
Current Position: Social Worker
Location: Broadway Elementary School
Leave Start Date: August 29, 2018
Tentative Leave Dates: January 7, 2019 through February 1, 2019

Name: **Jill A. Girardi**
Current Position: Elementary Teacher
Location: Pine City Elementary School
Tentative Leave Dates: January 7, 2019 through February 1, 2019

Name: **Samara F. Gromer**
Current Position: Music Teacher
Location: Hendy Avenue Elementary School

Tentative Leave Dates: January 18, 2019 through February 11, 2019

Name: **Michael E. Kone**
Current Position: Special Education Teacher
Location: Broadway Elementary School
Tentative Leave Dates: January 7, 2019 through January 22, 2019

Non-Instructional

Name: **Eva K. Amey**
Current Position: 35-Hour Teacher Aide
Location: Ernie Davis Academy
Leave Start Date: April 16, 2018
Tentative Leave Dates: December 22, 2018 through January 25, 2019

Name: **Carissa L. Fleming**
Current Position: 30-Hour Teacher Aide
Location: Riverside Elementary School
Tentative Leave Dates: January 16, 2019 through April 10, 2019

Name: **Joyce E. Carpenter**
Current Position: Bus Driver
Location: Bus Garage
Tentative Leave Dates: January 9, 2019 through February 10, 2019

Name: **Rosemary L. Ford**
Current Position: 25-Hour Teacher Aide
Location: Fassett Elementary School
Tentative Leave Dates: January 21, 2019 through February 19, 2019

Name: **Yolanda Garcia**
Current Position: 30-Hour Teacher Aide
Location: Elmira High School
Leave Start Date: March 13, 2018
Tentative Leave Dates: January 8, 2019 through January 25, 2019

Name: **Walter R. Mensch**
Current Position: Bus Driver
Location: Bus Garage
Leave Dates: January 7, 2019 through January 15, 2019

Name: **Laurie A. Messino**
Current Position: 30-Hour Teacher Aide
Location: Broadway Academy
Tentative Leave Dates: January 7, 2019 through January 18, 2019

Name: **Kathleen L. Stein**
Current Position: Secretary I
Location: Hendy Avenue Elementary School
Tentative Leave Dates: January 25, 2019 through March 22, 2019

Name: **Michael A. Thomas**
Current Position: Skilled Mechanic
Location: Maintenance
Leave Start Date: November 28, 2018
Leave Dates: December 11, 2018 through December 20, 2018

(D) APPOINTMENTS

Instructional

Probationary

Name: **Emily E. Hatch**
Initial Position: English Teacher
Location: Ernie Davis Academy
Justification: Filling Vacancy
Effective Date: January 17, 2019 (contingent upon drug screen and fingerprint clearance)
Tenure Date: January 17, 2023
Tenure Area: English
Certification: English Language Arts, Initial
Salary: \$41,000 Step 1, B prorated
Background: BA, SUNY Cortland, Major: Adolescent Education – English
Experience: First Teaching Position

Name: **Nancy A. Miles**
Initial Position: Math Teacher
Location: Broadway Academy
Justification: Filling Vacancy
Effective Date: January 7, 2019
Tenure Date: January 7, 2022 (prior tenure)
Tenure Area: Mathematics
Certification: Mathematics 7-8 Extension, Limited Permanent Extension
Salary: \$63,761 Step 19, B+50+M prorated
Background: MSED, Elmira College, Major: General Education;
BS, SUNY Plattsburgh, Major: Elementary Education, PreK-Grade 6
Math
Experience: Teacher, Elmira (NY) City School District (18 years)

Non-Instructional

Competitive

Probationary to Permanent

Name: **Maria M. Hopkins**
Current Position: Control Clerk
Effective Date: November 7, 2018

Probationary

Name: **Alanna N. Williams**
Current Position: Clerk
Location: Administration
Justification: Filling Vacancy
Effective Date: January 22, 2019
Salary: \$24,082 Step 1 prorated

Provisional to Probationary

Name: **Beth A. Manwaring**
Current Position: Public Information Coordinator
Location: Administration
Effective Date: January 9, 2019

Non-Competitive

Probationary to Permanent

Name: **Douglas J. Church**
Current Position: Food Service Helper
Effective Date: November 16, 2018

Name: **Joyce M. Fiscus**
Current Position: Food Service Helper
Effective Date: March 1, 2019

Probationary

Name: **Shannon E. Hill**
Current Position: 30-Hour Teacher Aide
Location: Hendy Avenue Elementary School
Justification: Filling Vacancy
Effective Date: January 22, 2019
Salary: \$12,876 Step 1 prorated

Name: **Sarah J. Smith**
Current Position: Licensed Practical Nurse
Location: Ernie Davis Academy
Justification: Filling Vacancy
Effective Date: January 22, 2019
Salary: \$21,497 Step 5 prorated

* Except to the extent required by the applicable provisions of Education Law Sec. 2509, in order to be granted tenure, a classroom teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-c and/or 3012-d of either "effective" or "highly effective" in at least three of the four years preceding the tenure eligibility date, and if the classroom teacher receives an "ineffective" composite or overall rating in the final year of the probationary period, such teacher shall not be eligible for tenure at that time.

(E) TENURE RECOMMENDATION INSTRUCTIONAL

Pertinent Information

This is a tenure recommendation for the following Instructional staff in their tenure area.

Evaluation and Analysis

All requirements for tenure including observations and annual evaluations have been completed. The staff member indicated below has demonstrated effective communication with parents and students and has demonstrated a professional level of organization, educational planning and instructional delivery.

Recommendation

It is recommended that the Board approve tenure for the following:

Name:	Barbara H. Borrelli
Position:	Special Education Teacher
Probationary Appointment:	May 19, 2016
Tenure Due Date:	July 9, 2018 (prior tenure and LTS)
Building:	Ernie Davis Academy

(F) ADDITIONS/DELETION TO SUBSTITUTE LIST

Additions

Instructional

Substitute Teacher

Abigail K. Kelly

Non-Instructional

Bus Attendant

Lisa Wilcox (contingent upon drug screen and fingerprint clearance)

Bus Driver Trainee

Lisa Wilcox (contingent upon drug screen and fingerprint clearance)

Custodial Laborer

Stanley M. Maslinski (contingent upon drug screen and fingerprint clearance)

Food Service Helper

Daniel W. Padgett (contingent upon drug screen, fingerprint clearance and paperwork)

Kimberly A. Reave (contingent upon drug screen, fingerprint clearance and paperwork)

Teacher Aide
Jamesilyn M. Newton

Deletion

Non-Instructional

Teacher Aide
Kaelynn Button

(G) STIPENDS

Athletic

Pertinent Information: Payment will be made in accordance with the District/Elmira Teachers Association Agreement.

Class 1

Varsity Baseball

Jason K. Manwaring	District	Year 3	\$6,549
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Varsity Boys Lacrosse

Jason A. Stukey	District	Year 3	\$6,449
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Varsity Girls Lacrosse

Tammy M. Woodard	District	Year 3	\$6,549
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Varsity Girls Track

Benjamin M. Cardamone Jr.	District	Year 3	\$6,649
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Varsity Boys Track

David J. Perkins	District	Year 2	\$6,449
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Class 2

Junior Varsity Baseball

Henry J. Fuchs	District	Year 3	\$4,372
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Junior Varsity Boys Lacrosse

Shawn M. Congdon	District	Year 3	\$4,372
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Junior Varsity Girls Lacrosse

Julianne Coon	District	Year 3	\$4,372
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Class 3

Junior Varsity Boys Lacrosse Assistant

William D. Roe	District	Year 3	\$3,730
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Varsity Girls Golf

Christopher J. Sayers	District	Year 3	\$3,730
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Varsity Girls Track Assistant

Andrew J. Brusso	District	Year 3	\$3,830
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Varsity Boys Track Assistant

Corrine B. Taylor	District	Year 2	\$3,272
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Varsity Girls Lacrosse Assistant

Erich Kramer	District	Year 3	\$3,730
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Junior Varsity Girls Lacrosse Assistant

Jana L. Reidy	District	Year 3	\$3,730
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Class 4

Modified Baseball

Ryan L. Johnson	District	Year 3	\$3,524
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Modified Girls Lacrosse

Rebecca Cooper	District	Year 2	\$3,065
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Modified Softball

Brian O. Beebe	District	Year 3	\$3,524
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Modified Boys Lacrosse

Kurt J. Kalweit	District	Year 3	\$3,524
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Modified Boys Track

A'Don Allen III	District	Year 3	\$3,524
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Modified Girls Track

Amy E. Balash	District	Year 3	\$3,524
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Class 5

Modified Boys Lacrosse Assistant

Thomas M. Batrowny	District	Year 3	\$2,526
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Modified Track Assistant

Allyson A. Moore	District	Year 2	\$2,159
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Modified Girls Lacrosse Assistant

John T. Cox Jr.	District	Year 2	\$2,159
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Unified Sports Coach

Edward F. Groff	District	Year 2	\$2,159
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Unified Sports Advisors (split stipend)

Christine D. Melens	District	Year 2	\$1079.50
Kimberly S. Neiss	District	Year 2	\$1079.50

NON-PAID COACH

Unified Sports Basketball

David M. Stonitsch	District		
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Varsity Baseball

Matthew S. Woodworth	District		
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Track

Edward Ostrander	District		
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Varsity Softball

Howard S. Saggiomo	District		
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13.00 ADJOURNMENT

[7:18 p.m.]

Ron Shaw moved, seconded by Scott Moore, that the Board adjourn the meeting.

Motion Carried:

Yes: Lattin, Moore, Palmer, Reid, Shaw, Sullivan, White

No: None

Absent: Grottenthaler

(As approved 02/13/19)