



**REGULAR MEETING  
OF THE BOARD OF EDUCATION  
ELMIRA CITY SCHOOL DISTRICT  
ADMINISTRATION BUILDING BOARD ROOM  
951 HOFFMAN STREET  
ELMIRA, NEW YORK 14905**

**August 1, 2018**

**MINUTES**

12:00 PM Meeting

**1.00 CALL TO ORDER**

The Regular Meeting of the Board of Education was called to order at 12:00 p.m. with President Sara Lattin presiding.



**PLEDGE OF ALLEGIANCE**

**2.00 ROLL CALL**

<b>BOARD MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Maryann Friebis		X
Lynn Grottenthaler		X
Sara Lattin	X	
Scott Moore	X	
Josh Palmer	X	
Randy Reid	X	
Ron Shaw	X	
Kevin Sullivan		X
Deborah White		X
<b>STUDENT BOARD REPRESENTATIVES</b>		
Audem Jackson		X
Alexa Wagner		X
<b>ADMINISTRATORS</b>		
Derek Almy, Director of Student Services		X
Hillary Austin, Superintendent	X	
Jay Hillman, Director of Educational Services	X	
Melissa Mendolera, School Business Administrator	X	
Jake Sheehan, Director of Administration	X	
<b>OTHERS</b>		
Kathleen McDarby, Clerk of the Board	X	
Conrad Wolan, Esq., School Attorney	X	

### **3.00 APPROVAL OF AGENDA**

Ron Shaw moved, seconded by Scott Moore, that the agenda be approved with the following amendment: **9.11 BOARD COMMITTEE MEMBERSHIPS**

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

### **4.00 CALL FOR EXECUTIVE SESSION**

No action taken

### **5.00 VISITORS WISHING TO ADDRESS THE BOARD**

None

### **6.00 SUPERINTENDENT'S REPORTS/PRESENTATIONS**

Construction Updates- Craig Hopkins and Scott Cyr updated the Board on construction projects.

Scott Cyr asked for the Board to choose between 2 options for seat colors for the EDA auditorium:

- Option 1: Hunts Recommendation
- Option 2: Same colors as Broadway Academy.
- The Board unanimously agreed on Option 1:  
Yes: Lattin, Palmer, Moore, Reid, Shaw  
No: None  
Absent: Friebis, Grottenthaler, Sullivan, White

### **7.00 OLD BUSINESS**

NYSSBA 99<sup>th</sup> Annual Conference and Education Expo October 25-27, 2018 in New York City-no Board members are interested in attending. Kevin Sullivan is researching other options.

### **8.00 NEW BUSINESS**

None

### **9.00 CONSENT ITEMS**

Scott Moore moved, seconded by Ron Shaw, that the Board pull out **9.11 BOARD COMMITTEE MEMBERSHIPS** for a separate vote.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.01 APPROVAL OF BOARD MINUTES OF THE JULY 10, 2018 ORGANIZATIONAL MEETING AND REGULAR MEETING OF THE BOARD OF EDUCATION**

RESOLVED, that the Board of Education approve the minutes of the July 10, 2018 Organizational Meeting and Regular Meeting of the Board of Education.

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.02 APPROVAL OF POLICY REVISION**

RESOLVED, that the Board of Education accept the revisions to the following policy and the immediate adoption thereof:

A. Policy #7170 Education of Homeless Children and Youth

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.03 APPROVAL OF TRANSFERS OF BUDGETED APPROPRIATIONS IN EXCESS OF \$10,000.00**

RESOLVED, that the Board of Education approve the attached list of budget transfers in accordance with District Policy 5330.

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.04 APPROVAL OF DISTRICT ATHLETIC SCHEDULE FOR FALL 2018-2019**

RESOLVED, that the Board of Education approve the Fall 2018-2019 District Athletic Schedule as presented.

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.05 APPROVAL OF ADOPTION OF NEW TEXT: *AUTÉNTICO***

RESOLVED, that the Board of Education approves the adoption of the following text: *Auténtico*.

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.06 APPROVAL OF CONTRACTS UNDER THE UNIVERSAL PREKINDERGARTEN PROGRAM**

RESOLVED, that the Board of Education accept the grant from the New York State Education Department's Universal Prekindergarten Program in the amount of \$1,386,068; approve the use of the funds to make purchases as indicated; and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.07 APPOINTMENT OF DISTRICT-WIDE SCHOOL SAFETY TEAM**

RESOLVED, that the Board of Education appoint the attached members to the District-Wide School Safety Team for 2018-2019.

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.08 APPOINTMENT OF DISTRICT HEALTH AND SAFETY COMMITTEE**

RESOLVED, that the Board of Education appoint the attached members to the 2018-2019 Health and Safety Committee.

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.09 APPROVAL OF ELMIRA CITY SCHOOL DISTRICT WIDE SAFETY AND EMERGENCY RESPONSE PLAN FOR 2018-2019**

RESOLVED, that the Board of Education approve the District Safety and Emergency Response Plan for 2018-2019.

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.10 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS**

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

Scott Moore moved, seconded by Josh Palmer, that the Board approve 9.01-9.10.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**9.11 BOARD COMMITTEE MEMBERSHIPS**

Scott Moore moved, seconded by Ron Shaw, that the Board approve the Committee Memberships

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

Buildings and Grounds: Kevin Sullivan, Josh Palmer, and Ron Shaw  
Athletic Facilities-Josh Palmer  
Policy- Ron Shaw, Kevin Sullivan, and Deb White  
Audit and Finance- Scott Moore and Josh Palmer  
Community Relations- Scott Moore and Randy Reid

**10.00 FUTURE AGENDA ITEMS**

Property on Hoffman St.-Randy Reid

Building Visits-Scott Moore

**11.00 PERSONNEL**

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

Scott Moore moved, seconded by Josh Palmer, that the Board approve the Personnel Packet.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

**(A) RETIREMENTS**

**Instructional**

Name: **Laurie J. Frisk**  
Current Position: Special Education Teacher  
Location: Broadway Academy  
Last Day of Employment: September 1, 2019  
Background: 20 Years of Service

**Non-Instructional**

Name: **Jacquelyn L. French**  
Current Position: School Tax Collector  
Location: Administration  
Last Day of Employment: June 28, 2019  
Background: 26 Plus Years of Service

Name: **Starlene M. Kuczynski**  
Current Position: Food Service Helper  
Location: Pine City Elementary School  
Last Day of Employment: August 31, 2018  
Background: 10 Plus Years of Service

Name: **Victoria L. Payne**  
Current Position: Cook Manager  
Location: Pine City Elementary School  
Last Day of Employment: August 31, 2018  
Background: 27 Plus Years of Service

Name: **Laurie J. Stermer**  
Current Position: Cook Manager  
Location: Ernie Davis Academy  
Last Day of Employment: August 31, 2018  
Background: 31 Plus Years of Service

Name: **Gayle S. Sturdevant**  
Current Position: Food Service Helper  
Location: Pine City Elementary School  
Last Day of Employment: August 31, 2018  
Background: 14 Plus Years of Service

Name: **John J. Yusko**  
Current Position: Bus Driver  
Location: Bus Garage  
Last Day of Employment: August 31, 2018  
Background: 10 Plus Years of Service

## **(B) RESIGNATIONS**

### **Instructional**

Name: **Nicole A. Burt**  
Position: Data Curriculum Coordinator/ Science Teacher  
Location: Ernie Davis Academy  
Last Day of Employment: August 17, 2018

Name: **Bridgette P. Duncan**  
Position: Special Education Teacher  
Location: Riverside Elementary School  
Last Day of Employment: July 23, 2018

Name: **Angela R. Niforatos**  
Position: Art Teacher  
Location: Broadway Elementary School/Thomas K. Beecher Elementary School  
Last Day of Employment: August 30, 2018

Name: **Timothy J. O'Brien**  
Position: Science Teacher  
Location: Elmira High School  
Last Day of Employment: August 31, 2018

Name: **Allyson B. St. John**

Position: Reading Teacher  
Location: Ernie Davis Academy  
Last Day of Employment: August 31, 2018

**Non-Instructional**

Name: **Evelyn A. Avagliano**  
Position: 30-Hour Teacher Aide  
Location: Broadway Academy  
Last Day of Employment: September 3, 2018

Name: **Holly R. Cowl**  
Position: 25-Hour Teacher Aide  
Location: Pine City Elementary School  
Last Day of Employment: July 9, 2018

Name: **Kayla D. McCarty**  
Position: 30-Hour Teacher Aide  
Location: Pine City Elementary School  
Last Day of Employment: July 6, 2018

Name: **Michael G. Papiernik, Jr.**  
Position: 30-Hour Teacher Aide  
Location: Broadway Elementary School  
Last Day of Employment: August 1, 2018

Name: **Katelynn N. Stuart**  
Position: 25-Hour Teacher Aide  
Location: Riverside Elementary School  
Last Day of Employment: July 24, 2018

**(C) LEAVES OF ABSENCE**

**Non-Instructional**

Name: **Mary E. Davenport**  
Current Position: Dispatcher  
Location: Bus Garage  
Leave Start Date: July 11, 2018  
Tentative Leave Dates: July 26, 2018 through August 26, 2018

**(D) APPOINTMENTS**

**Instructional**

**Probationary**

Name: **Lynne M. Bennett**  
Initial Position: Reading Teacher  
Location: Ernie Davis Academy



Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Tenure Date: August 2, 2022  
Tenure Area: Reading  
Certification: Childhood Education Grades 1 – 6, Early Childhood Education Birth–Grade 2, Literacy Birth – Grade 6, Literacy Grades 5 – 12, Initial  
Salary: \$44,300 Step 1, B+3+M  
Background: MEd, Elmira College, Major: Literacy;  
BA, Elmira College, Major: Childhood Education  
Experience: First Teaching Position

Name: **Stephanie L. Bennett**  
Initial Position: Elementary Teacher  
Location: Fassett Elementary School  
Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Tenure Date: August 2, 2022  
Tenure Area: Elementary  
Certification: Childhood Education Grades 1-6, Professional  
Salary: \$47,800 Step 6, B+50+M  
Background: MA, Marywood University, Major: Elementary Education;  
BS, Johnson and Wales, Major: Hospitality Sales and Meeting  
Management  
Experience: Teacher, Hampton (VA) City Schools (4 years);  
LTS, Waverly (NY) Central Schools (1 year)

Name: **Heather L. Doud**  
Initial Position: Elementary Teacher  
Location: Thomas K. Beecher Elementary School  
Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Tenure Date: August 2, 2022  
Tenure Area: Elementary  
Certification: Pre-K, Kindergarten and Grades 1-6, Permanent  
Salary: \$50,000 Step 10, B+50+M  
Background: MS, SUNY Cortland, Major: Childhood Education;  
BA, SUNY Cortland, Major: Sociology  
Experience: Teacher, Cazenovia (NY) Central Schools (11 years)

Name: **Kendra R. Gross**  
Initial Position: Social Studies Teacher  
Location: Elmira High School  
Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Tenure Date: August 2, 2022  
Tenure Area: Social Studies  
Certification: Social Studies 7-12, Initial  
Salary: \$44,300 Step 1, B+35+M  
Background: MEd, The College of Saint Rose, Major: Adolescence Education;  
BA, Bethel University, Major: History

Experience: First Teaching Position

Name: **Amanda J. Juiliani**  
Initial Position: Elementary Teacher  
Location: George M. Diven Elementary School  
Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Tenure Date: August 2, 2022  
Tenure Area: Elementary  
Certification: Early Childhood Education Birth – Grade 2, Students with Disabilities  
Birth – Grade 2, Initial  
Salary: \$43,200 Step 5, B  
Background: BS, Keuka College, Major: Early Education/Special Education;  
BA, SUNY New Paltz, Major: Art History  
Experience: Teacher, Pro Action of Steuben and Yates (NY) Addison Central  
Schools (4 years)

Name: **Gretchen C. Lawrence**  
Initial Position: Art Teacher  
Location: Ernie Davis Academy  
Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Tenure Date: August 2, 2022  
Tenure Area: Art  
Certification: Visual Arts, Initial  
Salary: \$55,310 Step 15, B+M  
Background: MEd, Mansfield University, Major: Art Education;  
BS, Indiana University of Pennsylvania, Major: Art Education  
Experience: Teacher, Tioga (PA) Williamson Jr. Sr. High School (11 years);  
Teacher, Sunrise (FL) Westpine Middle School (1 year);  
Teacher, Ft. Lauderdale (FL) Our Lady Queen of Martyrs Catholic  
School (4 years)

Name: **Brandi L. Moffe**  
Initial Position: Art Teacher  
Location: Ernie Davis Academy  
Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Tenure Date: August 2, 2022  
Tenure Area: Art  
Certification: Visual Arts, Initial Reissuance  
Salary: \$42,650 Step 4, B  
Background: BA, Elmira College, Major: Visual Arts;  
AAS, Fashion Institute of Technology, Major: Fine Arts  
Experience: Teacher, Finn Academy Elmira (NY) Charter School (3 years)

### **Long Term Substitute**

Name: **Tyler J. Gunderson**  
Initial Position: Grade 5

Location: Parley Coburn Elementary School  
Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Certification: Childhood Education Grades 1 – 6, Conditional Initial  
Salary: \$41,000 Step 1, B  
Background: MEd, Mansfield University, Major: Education;  
BS, Juniata College, Major: Psychology  
Experience: Substitute Teacher, Elmira (NY) City School District (1 year)

\* Except to the extent required by the applicable provisions of Education Law Sec. 2509, in order to be granted tenure, a classroom teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-c and/or 3012-d of either “effective” or “highly effective” in at least three of the four years preceding the tenure eligibility date, and if the classroom teacher receives an “ineffective” composite or overall rating in the final year of the probationary period, such teacher shall not be eligible for tenure at that time.

### **Competitive**

#### **Permanent**

Name: **Michelle L. Rinwalske**  
Current Position: Clerk Typist  
Location: Ernie Davis Academy  
Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Salary: \$23,514 Step 7 prorated

#### **Provisional**

Name: **Bonnie J. Gibbs**  
Current Position: Secretary I  
Location: Broadway Elementary School  
Justification: Filling Vacancy  
Effective Date: August 6, 2018 (Contingent upon fingerprint clearance)  
Salary: \$23,150 Step 5 prorated

#### **Temporary**

Name: **Olen D. Bowman**  
Current Position: Head Custodian  
Location: George Washington Elementary School  
Justification: New Position  
Effective Date: August 2, 2018  
Salary: \$60,453 Off Step prorated

### **Non-Competitive**

#### **Permanent**

Name: **Evelyn A. Avagliano**

Current Position: 30-Hour School Monitor  
Location: Broadway Academy  
Justification: Filling Vacancy  
Effective Date: September 4, 2018  
Salary: \$16,151 Off Step

Name: **Dora Csegei**  
Current Position: 30-Hour Teacher Aide  
Location: George M. Diven Elementary School  
Justification: Filling Vacancy  
Effective Date: September 4, 2018  
Salary: \$12,765 Step 2

Name: **Kati N. Fiscus**  
Current Position: 35-Hour Teacher Aide  
Location: Pine City Elementary School  
Justification: Filling Vacancy  
Effective Date: September 4, 2018  
Salary: \$14,297 Step 3

#### **Probationary to Permanent**

Name: **Timothy S. Baxter**  
Current Position: Skilled Mechanic  
Location: Maintenance  
Effective Date: September 21, 2018

Name: **Jacob C. Gridley**  
Current Position: Custodial Laborer  
Location: Broadway Schools  
Effective Date: July 7, 2018

Name: **Stephen N. Mathews**  
Current Position: Custodial Laborer  
Location: Elmira High School  
Effective Date: July 7, 2018

Name: **Eric J. Youngs**  
Current Position: Custodial Laborer  
Location: Riverside Elementary School  
Effective Date: July 7, 2018

#### **Probationary**

Name: **Rosemary L. Ford**  
Current Position: 25-Hour Teacher Aide  
Location: Fassett Elementary School  
Justification: Filling Vacancy  
Effective Date: September 4, 2018  
Salary: \$10,083 Step 1

Name: **Tamara L. Lowery**  
Current Position: Cook  
Location: Elmira High School  
Justification: Filling Vacancy  
Effective Date: September 4, 2018  
Salary: \$19,669 Step 4

Name: **Kathy A. Mood**  
Current Position: 25-Hour Teacher Aide  
Location: Hendy Avenue Elementary School  
Justification: Filling Vacancy  
Effective Date: September 4, 2018  
Salary: \$10,083 Step 1

Name: **Michael G. Papiernik, Jr.**  
Current Position: Custodial Laborer  
Location: Ernie Davis Academy  
Justification: Filling Vacancy  
Effective Date: August 2, 2018  
Salary: \$23,275 Step 1 prorated

Name: **Carmella P. Power**  
Current Position: 25-Hour Teacher Aide  
Location: Fassett Elementary School  
Justification: Filling Vacancy  
Effective Date: September 4, 2018  
Salary: \$10,083 Step 1

Name: **Crystal C. Rubin**  
Current Position: 30-Hour Teacher Aide  
Location: Pine City Elementary School  
Justification: Filling Vacancy  
Effective Date: September 4, 2018  
Salary: \$12,099 Step 1

Name: **Lori J. Snyder**  
Current Position: 30-Hour Teacher Aide  
Location: Fassett Elementary School  
Justification: Filling Vacancy  
Effective Date: September 4, 2018  
Salary: \$14,763 Off Step

**(E) APPOINTMENT AMENDMENT**

**Administrative**

Name: **Rebecca J. Trank**  
~~Effective Date:~~ ~~August 13, 2018~~  
~~Tenure Date:~~ ~~August 13, 2022~~

Effective Date: July 16, 2018  
Tenure Date: July 16, 2022

## **(F) ADDITIONS/DELETIONS TO SUBSTITUTE LIST**

### **Additions**

#### **Non-Instructional**

##### Custodial Laborer

Paul R. Disbrow (Contingent upon drug screen and fingerprint clearance)

Jerry H. McPeak (Contingent upon fingerprint clearance)

Arthur C. Vandermark Jr. (Contingent upon drug screen and fingerprint clearance)

##### Food Service Helper

Coralee E. Pratt (Contingent upon fingerprint clearance)

##### Registered Nurse

Heather R. Baranyk (Contingent upon drug screen and fingerprint clearance)

##### Teacher Aide

Gloria W. Schilling

### **Deletions**

#### **Non-Instructional**

##### Clerk

Michelle L. Rinwalske

##### Custodial Laborer

Michael G. Papiernik, Jr.

##### Teacher Aide

Lisa K. Lantz

Rosmary L. Ford

Carmella P. Power

Crystal C. Rubin

**12.00 ADJOURNMENT**

**[12:48 p.m.]**

Scott Moore moved, seconded by Ron Shaw, that the Board adjourn the meeting.

Motion Carried:

Yes: Lattin, Palmer, Moore, Reid, Shaw

No: None

Absent: Friebis, Grottenthaler, Sullivan, White

(As approved 8/29/2018)