



**REGULAR MEETING
OF THE BOARD OF EDUCATION
ELMIRA CITY SCHOOL DISTRICT
ERNIE DAVIS ACADEMY COMMUNITY ROOM
933 HOFFMAN STREET
ELMIRA, NEW YORK 14905**

January 17, 2018

MINUTES

6:04 PM Executive Session

7:00 PM Meeting

1.00 CALL TO ORDER

The Regular Meeting of the Board of Education was called to order at 6:03 p.m. with President Sara Lattin presiding.



PLEDGE OF ALLEGIANCE

2.00 ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Maryann Friebis	X	
Lynn Grottenthaler	X	
Sara Lattin	X	
Scott Moore	X	
Josh Palmer *arrived at 6:05	X	
Randy Reid	X	
Kevin Sullivan	X	
Mary Tucker	X	
Deborah White		X
STUDENT BOARD REPRESENTATIVES		
Ben Butler		X
Theo Summerville	X	
ADMINISTRATORS		
Derek Almy, Director of Student Services		X
Hillary Austin, Superintendent	X	
Jay Hillman, Director of Educational Services		X
Melissa Mendolera, School Business Official		X
Jake Sheehan, Director of Administration	X	
OTHERS		
Kathleen McDarby, Clerk of the Board	X	
Conrad Wolan, Esq., School Attorney	X	

3.00 APPROVAL OF AGENDA

Maryann Friebis moved, seconded by Kevin Sullivan, that the Board approve the agenda.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Reid, Sullivan, Tucker

No: None

Absent: *Palmer, White

4.00 CALL FOR EXECUTIVE SESSION

[6:04 p.m.]

Scott Moore moved, seconded by Maryann Friebis, that the Board move into Executive Session for 4 Discussions involving proposed, pending, or current litigation (and if “current,” specify the case) , 6(d) The employment history of a particular person or corporation, and 9 Privileged consultation with legal counsel and appoint Mary Tucker as Clerk Pro Tem in the absence of the Clerk and invite Conrad Wolan.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Reid, Sullivan, Tucker

No: None

Absent: *Palmer, White

RETURN TO OPEN SESSION

[6:58 p.m.]

Josh Palmer moved, seconded by Lynn Grottenthaler, that the Board return to Open Session.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None

Absent: White

5.00 VISITORS WISHING TO ADDRESS THE BOARD

None

6.00 SUPERINTENDENT’S REPORTS/PRESENTATIONS

None

7.00 BOARD OF EDUCATION REPORTS

Associations Representatives: CMCW, CWA, ESSAC, ETA, ISEA- No Report

Student Representatives- Ben Butler and Theo Summerville

- Theo Summerville reported to the Board that it was the last day of classes at EHS and Regents begin next week, February is Youth Art Month, the Business Department held a School of Finance to teach students about loans, EHS will perform the musical “In the Heights”, and yoga will be offered as an after school activity.

Board of Education Building Visits

- Sara Lattin reported that Board members will visit Broadway Academy tomorrow at 9:00 a.m.
- Mary Tucker reported that Board members received invitations from Mrs. Sweeney to the EHS Financial Literacy Fair and that she and Kevin Sullivan attended the fair.

Athletic Facilities Subcommittee-Maryann Friebis, Lynn Grottenthaler, Josh Palmer

- No Report

Audit and Finance Committee-Maryann Friebis, Josh Palmer, Mary Tucker (Chair)

- Mary Tucker, Chairperson, reported that the Board met on 1/9/18 and reviewed the financials. Mary stated the next meeting will be on 2/14/18 to choose 2 areas for the auditor to review and to discuss the budget.

Buildings and Grounds Committee-Maryann Friebis, Lynn Grottenthaler (Chair), Scott Moore

- Lynn Grottenthaler, Chairperson, reported that the Committee had a brief meeting and everything is on task. SED offices had been closed so there will be more information when they reopen.

Community Schools Committee-Scott Moore, Randy Reid, Deborah White

- Randy Reid reported that the Committee met last week and finalized the community membership. The next meeting is on 2/8/18 with new members.

Policy Committee-Mary Tucker, Kevin Sullivan, Deborah White-No report

8.00 OLD BUSINESS

None

9.00 NEW BUSINESS

None

10.00 CONSENT ITEMS

10.01 APPROVAL OF BOARD MINUTES OF THE DECEMBER 20, 2017 REGULAR MEETING OF THE BOARD OF EDUCATION

RESOLVED, that the Board of Education approve the minutes of the December 20, 2017 Regular Meeting of the Board of Education.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None

Absent: White

10.02 ACCEPTANCE OF TREASURER'S REPORT FOR NOVEMBER 2017

RESOLVED, that the Board of Education accepts the Treasurer's Report for November 2017 as presented.

- A. All Funds: Bank account reconciliations
- B. General Fund: Budget vs. Actual Comparison
- C. General Fund: YTD Comparison with Prior Year
- D. All Funds: System Revenue Status and Budget Status Reports
- E. Claims Audit Report
- F. Central Treasurer Reports
- G. Acknowledgement of Donations

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None

Absent: White

10.03 APPROVAL OF REQUEST TO ADD THE NYSPHSAA/SPECIAL OLYMPICS UNIFIED SPORTS PROGRAM TO BE PART OF THE ELMIRA CITY SCHOOL DISTRICT ATHLETIC PROGRAM

RESOLVED, that the Elmira City School District Board of Education approve the request to add the Unified Sports program as part of the ECSD athletic program.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None

Absent: White

10.04 APPROVAL OF TAX CERTIORARI SETTLEMENT WITH CONIFER ELMIRA ASSOCIATES

RESOLVED that the Board of Education hereby authorizes settlement of the above-referenced tax certiorari proceeding on the terms outlined above; authorizes refunds as required by law; authorizes the appropriation of sufficient funds from the District's tax certiorari reserve account; and authorizes and directs the Board President, Superintendent, and School Attorney to take all actions necessary to effectuate the foregoing resolutions.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None

Absent: White

10.05 APPROVAL OF POLICY REVISIONS

RESOLVED, that the Board of Education accept the revisions to the following policies and the immediate adoption thereof:

A. Policy #5670 Records Management

B. Policy #7121 Diagnostic Screening of Students

C. Policy #7570 Dignity for All Students

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None

Absent: White

10.06 APPROVAL OF 2018 AGREEMENT WITH GST BOCES FOR P-TECH SERVICES

RESOLVED that the Board of Education hereby approves the agreement with GST BOCES for services related to the P-Tech program in an approximate amount of \$79,500, not to exceed available grant funds, and authorizes the Superintendent and President to execute all documents necessary to effectuate this resolution.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None
Absent: White

10.07 APPROVAL OF BUDGET ADJUSTMENT TO THE 2017-2018 GENERAL FUND

RESOLVED, that the Board of Education approves the following budget adjustment to the 2017-2018 General Fund budget:

INCREASE:

Revenue account A 2690.000 \$200.00

Expenditure account A 2110-36-56-500 \$200.00

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None

Absent: White

10.08 APPROVAL OF HEALTH AND WELFARE CONTRACT-STUDENTS RESIDING IN ELMIRA ATTENDING OUT OF DISTRICT PRIVATE AND PAROCHIAL SCHOOLS

RESOLVED, that the Board of Education approve the contract listed above for non-resident student health services under Section 912 of the Education Law for the 2017-18 school year, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None

Absent: White

10.09 APPROVAL OF TRANSFER FROM NYS WORKERS' COMPENSATION RESERVES TO THE GENERAL FUND

RESOLVED, that the Board of Education approves the transfer of money from the Workers' Compensation Reserve to the General Fund in the amount of \$150,360.91.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None
Absent: White

10.10 APPROVAL OF COURSE PROPOSAL: CIVICS

RESOLVED, that the Board of Education approve the following course: *Civics*

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:
Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker
No: None
Absent: White

10.11 APPROVAL OF RETENTION OF COSTELLO, COONEY, AND FEARON, PLLC

RESOLVED that the Board of Education:

- (1) ratifies the Engagement Letter retaining Costello, Cooney & Fearon, PLLC, as counsel to the Elmira City School District for matters related to its membership in the NY44 Health Benefits Plan Trust; and
- (2) approves the commencement of litigation against the NY44 Health Benefits Plan Trust and any other parties necessary to such litigation; and
- (3) authorizes Costello, Cooney & Fearon, PLLC, as counsel to the Board and District, to take all necessary action to protect the District's interests regarding its membership in the NY44 Health Benefits Plan Trust, including, but not limited to, the prosecution of litigation.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:
Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker
No: None
Absent: White

10.12 APPROVAL OF 2018-2019 GST BOCES COST ALLOCATION METHODOLOGY

RESOLVED, that the Board of Education approve the 2018-2019 Cost Methodology as depicted on the attached Cost Allocation Methodology.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:
Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None
Absent: White

10.13 APPROVAL OF AGREEMENT WITH SPECTRUM

RESOLVED that the Board of Education hereby approves the attached proposal with Spectrum, and authorizes the Superintendent and President to execute all documents necessary to effectuate this resolution.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:
Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker
No: None
Absent: White

10.14 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

Mary Tucker moved, seconded by Josh Palmer, that the Board approve Consent Items 10.01-10.14.

Motion Carried:
Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker
No: None
Absent: White

11.00 FUTURE AGENDA ITEMS

Update on Narcan

12.00 PERSONNEL

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

Kevin Sullivan moved, seconded by Mary Tucker, that the Board approve the Personnel Packet.

Motion Carried:
Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker
No: None
Absent: White

(A) RETIREMENTS

Instructional

Name: **Scott D. Kelley**
Current Position: Music Teacher
Location: Ernie Davis Academy
Last Day of Employment: February 28, 2018
Background: 31 Plus Years of Service

Non-Instructional

Name: **Darlene A. Bartlett**
Current Position: Dispatcher
Location: Bus Garage
Last Day of Employment: December 31, 2017
Background: 33 Plus Years of Service

Name: **Danuta Moffe**
Current Position: 30-Hour Teacher Aide
Location: Pine City Elementary School
Last Day of Employment: January 31, 2018
Background: 10 Plus Years of Service

(B) RESIGNATIONS

Non-Instructional

Name: **Heather N. Carpenter**
Position: 30-Hour Teacher Aide
Location: Ernie Davis Academy
Last Day of Employment: January 4, 2018

Name: **Deborah A. Fisk**
Position: Secretary I
Location: Booth Education Center
Last Day of Employment: December 19, 2017

Name: **Kathleen M. Henry**
Position: 25-Hour Teacher Aide
Location: Fassett Elementary School
Last Day of Employment: June 22, 2018

Name: **Tracey R. Shoemaker**
Position: 30-Hour Teacher Aide
Location: Fassett Elementary School
Last Day of Employment: January 3, 2018

(C) LEAVES OF ABSENCE

Instructional

Name: **Brian O. Beebe**
Current Position: Technology Teacher
Location: Ernie Davis Academy
Leave Dates: December 15, 2017 through January 3, 2018

Name: **Kelly H. Clement**
Current Position: Science Teacher
Location: Elmira High School
Leave Dates: December 18, 2017 through January 2, 2018

Name: **Sharon L. Corter**
Current Position: Teaching Assistant
Location: Elmira High School
Tentative Leave Dates: January 9, 2018 through January 16, 2018

Name: **Kathryn S. Duddy**
Current Position: Elementary Teacher
Location: Pine City Elementary School
Leave Start Date: October 30, 2017
Tentative Leave Dates: January 2, 2018 through February 5, 2018

Name: **Michele D. Kotch**
Current Position: Social Worker
Location: Broadway Academy
Tentative Leave Dates: January 9, 2018 through February 19, 2018

Name: **Melissa M. Noonan**
Current Position: Elementary Teacher
Location: Fassett Elementary School
Tentative Leave Dates: December 14, 2017 through February 1, 2018

Non-Instructional

Name: **Catalina M. Beach**
Current Position: Bus Driver
Location: Bus Garage
Leave Start Date: September 5, 2017
Tentative Leave Dates: December 1, 2017 through February 1, 2018

Name: **Gina N. Eltora**
Current Position: 30-Hour Teacher Aide
Location: Ernie Davis Academy
Tentative Leave Dates: January 16, 2018 through February 27, 2018

Name: **Yolanda Garcia**
Current Position: 30-Hour Teacher Aide
Location: Elmira High School
Tentative Leave Dates: December 20, 2017 through January 29, 2018

Name: **Vickie M. Hilliker**
Current Position: 25-Hour Teacher Aide
Location: Hendy Avenue Elementary School
Leave Start Date: November 21, 2017
Tentative Leave Dates: January 11, 2018 through April 13, 2018

Name: **Steven Lepkoske**
Current Position: Custodial Laborer
Location: Elmira High School
Leave Start Date: September 25, 2017
Tentative Leave Dates: December 28, 2017 through January 28, 2018

Name: **Elaine W. Rozell**
Current Position: Bus Driver
Location: Bus Garage
Leave Start Date: November 16, 2017
Tentative Leave Dates: January 3, 2018 through February 4, 2018

Name: **Mark S. Walburn**
Current Position: Custodial Laborer
Location: Elmira High School
Leave Start Date: July 7, 2017
Leave Dates: January 1, 2018 through January 14, 2018

(D) APPOINTMENTS

Instructional

Probationary

Name: **William Taylor**
Initial Position: Spanish Teacher
Location: Ernie Davis Academy
Justification: Filling Vacancy
Effective Date: January 18, 2018 (contingent upon drug screen clearance)
Tenure Date: January 18, 2022
Tenure Area: Foreign Language
Certification: Spanish Grade 7-12, Initial
Salary: \$40,321 Step 2, B prorated
Background: BS, SUNY Oswego, Major: Adolescent Education, Spanish
Experience: Substitute Teacher, Syracuse (NY) City Schools (5 months);
Substitute Teacher, Williamsville (NY) Central Schools (8 months);
Long Term Substitute Teacher, Sweet Home (NY) Central Schools (9 months)

Name: **Julie M. Wilson**
Initial Position: Science Teacher
Location: Ernie Davis Academy
Justification: Filling Vacancy
Effective Date: February 1, 2018 (contingent upon fingerprint and drug screen clearance)
Tenure Date: February 1, 2022
Tenure Area: Science
Certification: Biology Grade 7-12, Initial
Salary: \$44,171 Step 3, B+35+M prorated
Background: MAT, Boston University, Major: Science Education;
BS, University of California, Berkeley, Major: Genetics and Plant
Biology
Experience: Teacher, Espanola (NM) Valley High School (2 years);
Long Term Substitute Teacher, Auburn (NY) City School District (1 year)

Long Term Substitute

Name: **Krista H. Wright**
Initial Position: Special Education Teacher
Location: Broadway Elementary School
Justification: Filling Vacancy
Effective Date: January 2, 2018
Certification: Special Education, Permanent
Salary: \$41,765 Step 1, B+35 prorated
Background: MS, Elmira College, General Education;
BS, Pennsylvania State University, Major: Childhood Education
Experience: Teacher, Elmira (NY) GST BOCES (25 years);
Teacher, Corning (NY) School District (8 years)

* Except to the extent required by the applicable provisions of Education Law Sec. 2509, in order to be granted tenure, a classroom teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-c and/or 3012-d of either “effective” or “highly effective” in at least three of the four years preceding the tenure eligibility date, and if the classroom teacher receives an “ineffective” composite or overall rating in the final year of the probationary period, such teacher shall not be eligible for tenure at that time.

Competitive

Temporary to Probationary

Name: **Kathleen M. Harding**
Current Position: Secretary I
Location: Booth Education Center
Effective Date: January 2, 2018

Non-Competitive

Probationary

Name: **Catherine R. Bliss**
Current Position: 30-Hour Teacher Aide
Location: Broadway Academy
Justification: Filling Vacancy
Effective Date: January 18, 2018
Salary: \$11,544 Step 1 prorated

Name: **Carole Y. Ellison**
Current Position: Bus Attendant
Location: Bus Garage
Justification: Filling Vacancy
Effective Date: January 22, 2018
Salary: \$7,696 Step 1 prorated

Name: **Michael F. McMinds**
Current Position: Custodial Laborer
Location: Hendy Avenue Elementary School
Justification: Filling Vacancy
Effective Date: January 18, 2018
Salary: \$23,275 Step 1 prorated

Name: **Deborah A. Mospan**
Current Position: 30-Hour Teacher Aide
Location: Riverside Elementary School
Justification: Filling Vacancy
Effective Date: January 19, 2018
Salary: \$11,544 Step 1 prorated

Name: **Anna M. Westerfer**
Current Position: School Bus Monitor
Location: Bus Garage
Justification: Filling Vacancy
Effective Date: December 18, 2017
Salary: \$39,546 Off Step prorated

(E) ADDITIONS/DELETIONS TO SUBSTITUTE LIST

Additions

Instructional

Substitute Teacher

Debra A. Brown

Linsey N. Gabis

Michael T. Nichols (contingent upon drug screen clearance)

Non-Instructional

Food Service Helper

Mark F. Carro
Joyce M. Fiscus

Teacher Aide

Kimberley A. Elks (contingent upon fingerprint clearance)
Linsey N. Gabis
Shannon E. Hill

Secretary

Deborah A. Fisk

Deletions

Instructional

Substitute Teacher

Zachary M. Allen
Polly A. Moretti

Non-Instructional

Teacher Aide

Catherine R. Bliss

(F) STIPENDS

Athletic

Pertinent Information: Payment will be made in accordance with the District/Elmira Teachers Association Agreement.

2017-2018 COACHING STIPENDS

Class 1

Varsity Baseball

Jason K. Manwaring	District	Year 3	\$6,308
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Varsity Boys Lacrosse

Jason A. Stukey	District	Year 3	\$6,208
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Varsity Girls Lacrosse

Tammy M. Woodard	District	Year 3	\$6,308
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Varsity Girls Track

Benjamin M. Cardamone Jr.	District	Year 3	\$6,408
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Varsity Boys Track

David J. Perkins	District	Year 2	\$5,643
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Class 2

Junior Varsity Baseball

Henry J. Fuchs	District	Year 3	\$4,208
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Junior Varsity Boys Lacrosse

Shawn M. Congdon	District	Year 3	\$4,208
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Junior Varsity Girls Lacrosse

Julianne Coon	District	Year 2	\$3,757
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Class 3

Junior Varsity Boys Lacrosse Assistant

William D. Roe	District	Year 3	\$3,590
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Varsity Girls Golf

Christopher J. Sayers	District	Year 3	\$3,690
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Varsity Girls Track Assistant

Andrew J. Brusso	District	Year 3	\$3,590
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Varsity Boys Track Assistant

Pamela L. Jefferson	District	Year 2	\$3,149
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Varsity Boys Lacrosse Assistant

Michael J. Cummings	District	Year 3	\$3,590
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Varsity Girls Lacrosse Assistant

Erich Kramer	District	Year 2	\$3,149
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Junior Varsity Girls Lacrosse Assistant

Jana L. Reidy	District	Year 3	\$3,690
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Class 4

Modified Baseball

Ryan L. Johnson	District	Year 3	\$3,393
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Modified Boys Lacrosse

Kurt J. Kalweit	District	Year 2	\$2,950
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Modified Boys Track

A'Don Allen	District	Year 3	\$3,393
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Modified Girls Track

Amy E. Balash	District	Year 3	\$3,393
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Class 5

Modified Boys Lacrosse Assistant

Thomas M. Batrowny	District	Year 2	\$2,078
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Modified Track Assistant

Hannah M. Driskell	District	Year 2	\$2,078
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13.00 ADJOURNMENT

[7:10 p.m.]

Mary Tucker moved, seconded by Maryann Friebis that the Board adjourn the meeting.

Motion Carried:

Yes: Friebis, Grottenthaler, Lattin, Moore, Palmer, Reid, Sullivan, Tucker

No: None

Absent: White

(As approved 02/28/2018)