



**REGULAR MEETING  
OF THE BOARD OF EDUCATION  
ELMIRA CITY SCHOOL DISTRICT  
ERNIE DAVIS ACADEMY COMMUNITY ROOM  
933 HOFFMAN STREET  
ELMIRA, NEW YORK 14905**

**MINUTES**

**March 14, 2018**

**6:00 PM Executive Session**

7:00 PM Meeting

**1.00 CALL TO ORDER**

The Regular Meeting of the Board of Education was called to order at 6:00 p.m. with Vice President Mary Tucker presiding.



**PLEDGE OF ALLEGIANCE**

**2.00 ROLL CALL**

<b>BOARD MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
Maryann Friebis		X
Lynn Grottenthaler	X	
Sara Lattin		X
Scott Moore	X	
Josh Palmer	X	
Randy Reid	X	
Kevin Sullivan		X
Mary Tucker	X	
Deborah White	X	
<b>STUDENT BOARD REPRESENTATIVES</b>		
Ben Butler*arrived at 7:05 pm	X	
Theo Summerville		X
<b>ADMINISTRATORS</b>		
Derek Almy, Director of Student Services	X	
Hillary Austin, Superintendent	X	
Jay Hillman, Director of Educational Services	X	
Melissa Mendolera, School Business Official	X	
Jake Sheehan, Director of Administration	X	
<b>OTHERS</b>		
Jacalyn Eldridge, Substitute Clerk of the Board	X	
Conrad Wolan, Esq., School Attorney	X	

**3.00 APPROVAL OF AGENDA**

Lynn Grottenthaler moved, seconded by Scott Moore, that the Board approve the agenda.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

**4.00 CALL FOR EXECUTIVE SESSION**

**[6:02 p.m.]**

Scott Moore moved, seconded by Deborah White that the Board move into Executive Session for 4 Discussions involving proposed, pending, or current litigation (and if “current,” specify the case), 9 Privileged consultation with legal counsel and 10 Other matters made confidential by federal or state law, including the following: (a) student discipline; and appoint Lynn Grottenthaler as Clerk Pro Tem in the absence of the Clerk and invite Conrad Wolan.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

**RETURN TO OPEN SESSION**

**[6:58 p.m.]**

Joshua Palmer moved, seconded by Deborah White that the Board return to Open Session.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

**5.00 VISITORS WISHING TO ADDRESS THE BOARD**

None

**6.00 SUPERINTENDENT’S REPORTS/PRESENTATIONS**

Tax Cap – Melissa Mendolera

Proposed EDA Renovation Project – Hunt Engineers

**7.00 OLD BUSINESS**

None

**8.00 NEW BUSINESS**

None

**9.00 CONSENT ITEMS**

Scott Moore requested that Consent Item 9.04 D. be pulled for discussion and separate vote.

**9.01 APPROVAL OF BOARD MINUTES OF THE FEBRUARY 28, 2018 REGULAR MEETING OF THE BOARD OF EDUCATION**

RESOLVED, that the Board of Education approve the minutes of the February 28, 2018 Regular Meeting of the Board of Education.

Lynn Grottenthaler moved, seconded by Randy Reid, that the Board approve Consent Items 9.01-9.03.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

**9.02 APPROVAL OF APPROVAL OF ADDITIONAL SPRING 2018 ATHLETIC SCHEDULES**

RESOLVED, that the Board of Education approve the additional Spring 2018 District Athletic Schedules as presented.

Lynn Grottenthaler moved, seconded by Randy Reid, that the Board approve Consent Items 9.01-9.03.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

**9.03 ACCEPTANCE OF AGREEMENT WITH CHEMUNG COUNTY FOR FUNDING OF THE PERFORMANCE OF PRESCHOOL SPECIAL EDUCATION EVALUATIONS**

RESOLVED, that the Board of Education authorize the District to enter into an agreement with Chemung County whereby the District shall provide multi-disciplinary evaluation services to preschool age children residing within the District and whereby the County shall reimburse it for all or a portion of its costs incurred in doing the same upon such terms and conditions as the Superintendent may negotiate with the County and shall otherwise deem necessary or appropriate and authorize and direct the Superintendent to execute and deliver such an agreement and take all such further actions as she may determine to be necessary

or appropriate to accomplish the foregoing purposes.

Lynn Grottenthaler moved, seconded by Randy Reid, that the Board approve Consent Items 9.01-9.03.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

#### **9.04 APPROVAL OF POLICY REVISIONS**

RESOLVED, that the Board of Education accept the revisions to the following policies and the immediate adoption thereof:

A. Policy #5761 Drug and Alcohol Testing for School Bus Drivers and Other Safety Sensitive Employees

B. Policy #7222 Diploma or Credential Options for Students with Disabilities

C. Policy #7313 Suspension of Students

Lynn Grottenthaler moved, seconded by Joshua Palmer, that the Board approve Consent Items 9.04 A-C.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

D. Policy #7320 Alcohol, Tobacco, Drugs, and Other Substances

Lynn Grottenthaler moved, seconded by Randy Reid, that the Board approve Consent Item 9.04 D.

Motion Carried:

Yes: Grottenthaler, Palmer, Reid, Tucker, White

No: Scott Moore

Absent: Friebis, Lattin, Sullivan

#### **9.05 ACCEPTANCE OF TREASURER'S REPORT FOR JANUARY 2018**

RESOLVED, that the Board of Education accepts the Treasurer's Report for January 2018 as presented.

A. All Funds: Bank account reconciliations

B. General Fund: Budget vs. Actual Comparison

C. General Fund: YTD Comparison with Prior Year

- D. All Funds: System Revenue Status and Budget Status Reports
- E. Claims Audit Report
- F. Central Treasurers Report

Lynn Grottenthaler moved, seconded by Joshua Palmer, that the Board approve Consent Items 9.05-9.07.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

**9.06 APPROVAL OF PROPOSITION #1 TO APPEAR ON THE 2018-2019 ELECTION BALLOT: APPROVAL OF BUDGET**

Proposition #1: APPROVAL OF BUDGET

Shall the following resolution be adopted?

RESOLVED, that the proposed \$\_\_\_\_\_ General Fund Budget of the Elmira City School District, Chemung County, New York for 2018-2019 be approved in accordance with Section 2022 of the Education Law and that the balance of said budget, after applying public monies thereto, be raised by a tax upon the taxable property of said district.

Lynn Grottenthaler moved, seconded by Joshua Palmer, that the Board approve Consent Items 9.05-9.07.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

**9.07 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS**

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

Lynn Grottenthaler moved, seconded by Joshua Palmer, that the Board approve Consent Items 9.05-9.07.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

**10.00 FUTURE AGENDA ITEMS**

None

**11.00 PERSONNEL**

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

Lynn Grottenthaler moved, seconded by Scott Moore that the Board approve the Personnel Packet.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

**(A) RETIREMENTS**

**Administrative**

Name: **Pamela S. Davis-Webb**  
Current Position: Elementary Principal  
Location: George M. Diven Elementary School  
Last Day of Employment: July 2, 2018  
Background: 36 Years of Service

**Instructional**

Name: **Deena M. Scouten**  
Current Position: Teaching Assistant  
Location: Elmira High School  
Last Day of Employment: June 30, 2018  
Background: 34 Years of Service

**(B) RESIGNATIONS**

**Instructional**

Name: **Julie M. Wilson**  
Position: Science Teacher  
Location: Ernie Davis Academy  
Last Day of Employment: March 14, 2018

**Non-Instructional**

Name: **Pamela J. Crandall**  
Position: 30-Hour Teacher Aide  
Location: Elmira High School  
Last Day of Employment: March 15, 2018

Name: **Vaughn L. Neiley**  
Position: Bus Driver  
Location: Bus Garage  
Last Day of Employment: February 15, 2018

**(C) LEAVES OF ABSENCE**

**Instructional**

Name: **Nichole A. Burt**  
Current Position: Science Teacher  
Location: Ernie Davis Academy  
Tentative Leave Dates: March 1, 2018 through March 28, 2018

Name: **Catherine S. Jacobs**  
Current Position: Art Teacher  
Location: Parley Coburn Elementary School  
Tentative Leave Dates: February 14, 2018 through March 27, 2018

Name: **Linda S. Peterson**  
Current Position: Elementary Teacher  
Location: Parley Coburn Elementary School  
Leave Start Date: December 4, 2017  
Tentative Leave Dates: March 11, 2018 through April 11, 2018

**Non-Instructional**

Name: **Catalina M. Beach**  
Current Position: Bus Driver  
Location: Bus Garage  
Leave Start Date: September 5, 2017  
Tentative Leave Dates: February 2, 2018 through April 15, 2018

Name: **Marcia W. Bjorvand**  
Current Position: Clerk  
Location: Administration  
Leave Start Date: January 25, 2018  
Tentative Leave Dates: March 16, 2018 through April 13, 2018

Name: **Karen L. Cornish**  
Current Position: Bus Driver  
Location: Bus Garage  
Tentative Leave Dates: February 26, 2018 through March 26, 2018

Name: **Gina D. Corsi**  
Current Position: Bus Driver  
Location: Bus Garage  
Leave Dates: February 26, 2018 through March 8, 2018

Name: **Gina N. Eltora**  
Current Position: 30-Hour Teacher Aide  
Location: Ernie Davis Academy  
Leave Start Date: January 16, 2018  
Leave Dates: February 28, 2018 through March 14, 2018

Name: **Chalene M. Fleming**  
Current Position: Bus Driver  
Location: Bus Garage  
Leave Start Date: December 6, 2017  
Tentative Leave Dates: March 1, 2018 through May 3, 2018

Name: **Jamie L. Miley**  
Current Position: Food Service  
Location: Broadway Elementary  
Tentative Leave Dates: March 6, 2018 through April 1, 2018

Name: **Katelyn N. VanSkiver**  
Current Position: Bus Driver  
Location: Bus Garage  
Leave Start Date: February 6, 2018  
Leave Dates: February 27, 2018 through March 14, 2018

## **(D) APPOINTMENTS**

### **Instructional**

#### **Probationary**

Name: **Erin E. Kelly**  
Initial Position: Science Teacher  
Location: Ernie Davis Academy  
Justification: Filling Vacancy  
Effective Date: April 9, 2018 (contingent upon drug screen clearance)  
Tenure Date: April 9, 2022  
Tenure Area: Science  
Certification: Biology Grade 7-12, Initial  
Salary: \$42,765 Step 1, B+35+M prorated  
Background: MAT, Ithaca College, Major: Adolescence Education;  
BS, University of Louisville, Major: Exercise Science  
Experience: Substitute Teacher, Waverly (NY) Central School District (1 year)

Name: **John A. Riegel**  
Initial Position: Technology Teacher



Location: Ernie Davis Academy  
Justification: Filling Vacancy  
Effective Date: March 15, 2018  
Tenure Date: March 15, 2022  
Tenure Area: Technology  
Certification: Technology Education, Mathematics Grade 7-12, Professional; Physics Grade 7-12, Permanent  
Salary: \$46,571 Step 7, B+35+M prorated  
Background: MAT, SUNY Cortland, Major: Physics and General Science; BA, Westminster College, Major: Physics and Computer Science  
Experience: Teacher, Dryden (NY) Central School District (3 years); Teacher, Newark Valley (NY) Central School District (2 years); Teacher, Binghamton (NY) Broome Tioga BOCES (2 years)

Name: **Corey M. Rolls**  
Initial Position: Special Education Teacher  
Location: Parley Coburn Elementary School  
Justification: Filling Vacancy  
Effective Date: March 15, 2018  
Tenure Date: March 15, 2022  
Tenure Area: Special Education  
Certification: Students with Disabilities Grade 1 – 6, Initial  
Salary: \$39,465 Step 1, B prorated  
Background: BS, Elmira College, Major: Childhood Special Education  
Experience: Substitute Teacher, Elmira (NY) City School District (1 year)

### **Long Term Substitute**

Name: **Corey M. Rolls**  
Initial Position: Special Education Teacher  
Location: Parley Coburn Elementary School  
Justification: Filling Vacancy  
Effective Date: January 26, 2018  
Certification: Students with Disabilities Grade 1 – 6, Initial  
Salary: \$39,465 Step 1, B prorated  
Background: BS, Elmira College, Major: Childhood Special Education  
Experience: Substitute Teacher, Elmira (NY) City School District (1 year)

\* Except to the extent required by the applicable provisions of Education Law Sec. 2509, in order to be granted tenure, a classroom teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-c and/or 3012-d of either “effective” or “highly effective” in at least three of the four years preceding the tenure eligibility date, and if the classroom teacher receives an “ineffective” composite or overall rating in the final year of the probationary period, such teacher shall not be eligible for tenure at that time.

### **(E) APPOINTMENT AMENDMENT**

**Instructional**  
**Long Term Substitute**

Name: **Stephen E. Gergely**  
Initial Position: Music Teacher  
Location: ~~Ernie Davis Academy~~  
Justification: ~~Filling Vacancy~~  
Effective Date: ~~March 1, 2018~~  
Certification: ~~Music, Permanent~~  
Salary: ~~\$41,765 Step 1, B+35 prorated~~  
Background: ~~MS, Elmira College, Major: Education;  
BA, Mansfield University, Major: Music~~  
Experience: ~~Substitute Teacher, Elmira City (NY) School District (2 years)~~

**(F) ADDITIONS/DELETIONS TO SUBSTITUTE LIST**

**Additions**

**Instructional**

Substitute Teacher

Samantha J. Erbach (contingent upon drug screen and fingerprint clearance)

Caleb L. Evans (contingent upon drug screen clearance)

Linsey N. Gabis

**Non-Instructional**

Food Service

Toni M. Kinkade

Melissa M. Mattison (contingent upon fingerprint clearance)

Katie M. Pettitt

Teacher Aide

Crystal C. Rubin

Kiara J. Brooks

**Deletion**

**Non-Instructional**

Food Service  
Erica D. Lewis

**(G) STIPENDS**

**Athletic**

**Pertinent Information:** Payment will be made in accordance with the District/Elmira Teachers Association Agreement.

**2017-2018 Coaching Stipends**

**Class 4**

**Modified Girls Lacrosse**

Rebecca J. Cooper	District	Year 1	\$2,565
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**Class 5**

**Unified Sports YAC Advisor**

Christine D. Melens	District	Year 1	\$888.00
Kimberly S. Neiss	District	Year 1	\$888.00

**Non-Paid Coach**

**Varsity Softball**

Brooke M. Owen	District
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**Modified Softball**

Joseph R. Roman	District
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**12.00 ADJOURNMENT**

**[8:21 p.m.]**

Randy Reid moved, seconded by Scott Moor, that the Board adjourn the meeting.

Motion Carried:

Yes: Grottenthaler, Moore, Palmer, Reid, Tucker, White

No: None

Absent: Friebis, Lattin, Sullivan

(As approved 03/28/18)