



**REGULAR MEETING
OF THE BOARD OF EDUCATION
ELMIRA CITY SCHOOL DISTRICT
ERNIE DAVIS ACADEMY COMMUNITY ROOM
933 HOFFMAN STREET
ELMIRA, NEW YORK 14905**

April 18, 2018

MINUTES

7:04 PM Meeting

1.00 CALL TO ORDER

The Regular Meeting of the Board of Education was called to order at 7:04 p.m. with President Sara Lattin presiding.



PLEDGE OF ALLEGIANCE

2.00 ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Maryann Friebis * arrived at 7:06	X	
Lynn Grottenthaler		X
Sara Lattin	X	
Scott Moore	X	
Josh Palmer	X	
Randy Reid	X	
Kevin Sullivan	X	
Mary Tucker		X
Deborah White	X	
STUDENT BOARD REPRESENTATIVES		
Ben Butler		X
Theo Summerville	X	
ADMINISTRATORS		
Derek Almy, Director of Student Services	X	
Hillary Austin, Superintendent	X	
Jay Hillman, Director of Educational Services	X	
Melissa Mendolera, School Business Official	X	
Jake Sheehan, Director of Administration	X	
OTHERS		
Kathleen McDarby, Clerk of the Board	X	
Conrad Wolan, Esq., School Attorney		X

(As approved 05/16/2018)

3.00 APPROVAL OF AGENDA

Kevin Sullivan moved, seconded by Scott Moore, that the Board approve the agenda.

Motion Carried:

Yes: Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Friebis *, Grottenthaler, Tucker

4.00 No Action

5.00 VISITORS WISHING TO ADDRESS THE BOARD

None

6.00 SUPERINTENDENT'S REPORTS/PRESENTATIONS

Final 2018-2019 Budget Presentation-Melissa Mendolera

7.00 BOARD OF EDUCATION REPORTS

Association Representatives: CMCW, CWA, ESSAC, ETA, ISEA- No Report

Student Representatives- Ben Butler and Theo Summerville

- Theo Summerville's list of updates included: Senior Prom, Unified Sports, FBLA trip to the State Leadership Conference, after school yoga, and the announcement of the Salutatorian and Valedictorian.

Board of Education Building Visits- Ernie Davis Academy-Deborah White and Scott Moore

- Deborah White stated that Carrie Rollins walked the Board Members around the school, and Carrie knew every name of every single student and the students felt comfortable coming up to talk to her. Deborah said Carrie went over programs online credit recovery program, schedules, transitions between classes and the state testing wing. The members also visited a Robotics Classroom.
- Scott Moore stated they also learned about renovations in the facility.

Athletic Facilities Subcommittee-Maryann Friebis, Lynn Grottenthaler, Josh Palmer

- Josh Palmer stated the subcommittee met two weeks ago and is navigating through needs vs. wants and differentiating between long term vs. short term. Members plan to do a walkthrough of facilities which has been delayed due to the weather.
- Melissa Mendolera stated that she met with Mike Dunn and Hillary Austin to review the Building Condition Survey regarding future and immediate facility needs.

Audit and Finance Committee-Maryann Friebis, Josh Palmer, Mary Tucker (Chair)

- Josh Palmer stated that the focus of the most recent meeting was on facilities. Josh informed the Board that the new Audit and Finance Committee member is Angela McInerny, who replaces Dan O'Connell, and the recommendations on the internal and external auditors is on this Board agenda.

Buildings and Grounds Committee-Maryann Friebis, Lynn Grottenthaler (Chair), Scott Moore

- Hillary Austin stated the last meeting was turned into an OACM meeting and was very productive.

Community Schools Committee-Scott Moore, Randy Reid (Chair), Deborah White

- Randy Reid stated the next meeting is on May 8. The committee narrowed its purpose and mission.
- Scott Moore commented that Beth Manwaring has done a great job.

Policy Committee-Mary Tucker, Kevin Sullivan, Deborah White (Chair)-No Report

8.00 OLD BUSINESS

None

9.00 NEW BUSINESS

None

10.00 CONSENT ITEMS

10.01 APPROVAL OF BOARD MINUTES OF THE MARCH 28, 2018 REGULAR MEETING OF THE BOARD OF EDUCATION

RESOLVED, that the Board of Education approve the minutes of the March 28, 2018 Regular Meeting of the Board of Education.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.02 CONSENT TO SELL OR DISPOSE OF UNUSED OR UNNEEDED DISTRICT PROPERTY

RESOLVED, that the Board of Education consent to the sale, in accordance with District Policy 5250 of the identified items.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.03 APPROVAL OF TRANSFERS OF BUDGETED APPROPRIATIONS IN EXCESS OF \$10,000.00

RESOLVED, that the Board of Education approve the attached list of budget transfers in accordance with District Policy 5330.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.04 APPROVAL OF ADJUSTMENTS TO THE 2017-18 TAX WARRANT

RESOLVED, that the Board of Education approves a decrease to the 2017-18 tax warrant for Court Ordered adjustments of \$(297.46).

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.05 ACCEPTANCE OF CENTRAL TREASURER'S REPORTS FOR FEBRUARY 2018

RESOLVED, that the Board of Education accepts the Central Treasurer's Reports for February 2018, as presented.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.06 APPROVAL OF STATEMENT OF UNPAID TAXES AND TRANSMITTAL OF UNPAID TAXES TO THE APPROPRIATE TAX ENFORCEMENT OFFICERS

RESOLVED, that the Board of Education approves the attached resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.07 APPROVAL OF AGREEMENT WITH GLOVE HOUSE, INC. FOR BEHAVIOR INTERVENTION PROGRAM

RESOLVED, that the Board of Education approve entering into an agreement with Glove House for the Behavior Intervention Program per the attached agreement and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.08 APPROVAL OF AGREEMENT WITH GLOVE HOUSE, INC. FOR TRANSITION SERVICE CASEWORKERS UNDER TITLE I GRANT

RESOLVED, that the Board of Education approve the agreement with Glove House for Transition Service Caseworkers pending the award of the grant funds from New York SED under the Title I Grant Program, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.09 APPROVAL OF AGREEMENT WITH GLOVE HOUSE, INC. FOR CASE MANAGER MENTORS UNDER GENERAL FUND

RESOLVED, that the Board of Education approve the agreement with Glove House for Case Manager Mentors, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.10 APPROVAL OF HEALTH AND WELFARE AGREEMENTS FOR NON-RESIDENT STUDENTS

RESOLVED, that the Board of Education approve contracts with the following school districts for non-resident student health services under Section 912 of the Education Law for the 2017-18 school year in the amounts as outlined below, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

- Corning-Painted Post Area School District – 14 children - \$9,032.94
- Elmira Heights Central School District – 22 children - \$14,194.62
- Horseheads Central School District – 77 children - \$49,681.17
- Odessa-Montour Central School District – 4 children - \$2,580.84
- Vestal Central School District – 1 child - \$645.21

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.11 APPROVAL OF AGREEMENT WITH DELTA DENTAL

RESOLVED, that the Board of Education accept the agreement with Delta Dental for the Elmira City School District in the 2018-19 through 2020-21 school years, and that the Superintendent and President of the Board each be authorized and directed to execute all such documents and take all such further actions as may be necessary or appropriate to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.12 RATIFICATION OF CONTRACT FOR THE PROVISION OF SPECIAL EDUCATION SERVICES WITH THE UNIVERSITY OF ROCHESTER SCHOOL OF MEDICINE AND DENTISTRY

RESOLVED, that the Board of Education hereby ratifies the attached contract with the University of Rochester School of Medicine and Dentistry for the 2018-2021 school years for the provision of special education services as set forth therein, and authorize the Superintendent and Board President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.13 APPROVAL OF THE 2018-2019 SCHUYLER-STEUBEN-CHEMUNG-TIOGA-ALLEGANY BOCES BOARD OF COOPERATIVE EDUCATIONAL SERVICES ADMINISTRATIVE BUDGET

RESOLVED, that the Board of Education approve the 2018-2019 Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services Administrative Budget in the amount of \$8,575,833.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.14 APPROVAL TO CAST BALLOTS FOR CANDIDATES FOR MEMBERSHIP ON THE SCHUYLER-STEUBEN-CHEMUNG-TIOGA-ALLEGANY BOCES BOARD OF COOPERATIVE EDUCATIONAL SERVICES

RESOLVED, that the Board of Education Board of Education cast one ballot for each of the following candidates for membership on the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services:

Chuck Comer

Alice Learn

William Peoples, Jr.

Thomas Phillips

Gary Scott

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.15 APPROVAL OF 2018-2019 BOCES SERVICE CONTRACT

RESOLVED, that the Board of Education approves the final request for services to be provided by BOCES in 2018-2019 and authorizes the Superintendent to sign the agreement, which is attached.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.16 ACCEPTANCE OF HIGH SCHOOL 2018 ALTERATIONS CONTRACTS AWARD RECOMMENDATIONS

RESOLVED, that the Board of Education approve the District's entry into agreements with Elmira Structures, Inc. for General Trades work, John Mills Electric, Inc. for Electrical work and Kimble, Inc. for Plumbing work on the District's High School 2018 Alterations project, and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.17 APPROVAL OF GUARDIAN WATER MANAGEMENT SERVICE AGREEMENT

RESOLVED, that the Board of Education approve the attached Guardian Service Agreement for water management service in the amount of \$14,280.00 each year per the attached agreement and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.18 APPROVAL OF RAYMOND WAGER, CPA, P.C.- INTERNAL AUDITING SERVICES FOR THE DISTRICT'S 2018-19, 2019-20 & 2020-21 SCHOOL YEARS

RESOLVED, that the Board of Education approve an agreement with Raymond Wager, CPA, P.C., and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.19 APPROVAL OF ENGAGEMENT OF INSERO & CO. AS EXTERNAL AUDITOR FOR THE DISTRICT'S 2018-19, 2019-20 & 2020-21 SCHOOL YEARS

RESOLVED, that the Board of Education approve the District's entry into an agreement with Insero & Co. to perform audit services for the District's 2018-19, 2019-20 & 2020-21 school years and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.20 APPROVAL OF ESTABLISHMENT OF A LIABILITY RESERVE FUND

RESOLVED, that the Board of Education approve the establishment of a Liability Reserve Fund and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.21 APPROVAL OF TRANSFER FROM INSURANCE RESERVE

RESOLVED, that the Board of Education approves the transfer of money from the Insurance Reserve to the General Fund in an amount not to exceed \$130,000.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.22 APPROVAL OF BUDGET PROPOSITION TO APPEAR ON THE 2018-2019 ELECTION BALLOT

Proposition #1: APPROVAL OF BUDGET

Shall the following resolution be adopted?

RESOLVED, that the proposed \$127,885,274 General Fund Budget of the Elmira City School District, Chemung County, New York for 2018-2019 be approved in accordance with Section 2022 of the Education Law and that the balance of said budget, after applying public monies thereto, be raised by a tax upon the taxable property of said district.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.23 APPROVAL OF SCHOOL BUDGET NOTICE AND PROPERTY TAX REPORT CARD

RESOLVED, that the Board of Education authorize the District Clerk to mail the School Budget Notice to all qualified voters of the District in the manner and as required by policy and law.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None
Absent: Grottenthaler, Tucker

10.24 APPROVAL OF APPOINTMENTS OF ELECTION INSPECTORS AND AUTHORIZATION FOR DISTRICT CLERK TO OBTAIN SUBSTITUTES IF NECESSARY FOR THE MAY 15, 2018 SCHOOL DISTRICT BUDGET VOTE AND ANNUAL SCHOOL BOARD ELECTION

RESOLVED, that the Board of Education approve the appointments of Election Inspectors and authorize the District Clerk to obtain substitutes, if necessary, for the May 15, 2018 School District Budget Vote and Annual School Board Election.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:
Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White
No: None
Absent: Grottenthaler, Tucker

10.25 APPROVAL OF 2018-2019 ELMIRA CITY SCHOOL DISTRICT CALENDAR IN CONFORMITY WITH THE 2018-2019 GST BOCES DISTRICT CALENDAR

RESOLVED, that the Board of Education approve the attached 2018-2019 school calendar.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:
Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White
No: None
Absent: Grottenthaler, Tucker

10.26 APPROVAL OF ELMIRA HIGH SCHOOL SADD CLUB FIELD TRIP TO WONDERWORKS AT DESTINY USA IN SYRACUSE, NY ON MAY 25, 2018

RESOLVED, that the Board of Education approve the Elmira High School SADD Club field trip to Wonderworks at Destiny USA in Syracuse, NY on May 25, 2018.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:
Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White
No: None
Absent: Grottenthaler, Tucker

10.27 APPROVAL OF ELMIRA HIGH SCHOOL MOCK TRIAL CLUB FIELD TRIP TO THE STATE TOURNAMENT IN ALBANY, NY MAY 13, 2018 THROUGH MAY 15, 2018

RESOLVED, that the Board of Education approve the Elmira High School Mock Trial Club field trip to the State Tournament in Albany, NY May 13, 2018 through May 15, 2018.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.28 APPROVAL OF POLICY REVISION

RESOLVED, that the Board of Education accept the revisions to the following policy and the immediate adoption thereof:

A. Policy #5660 School Food Service Program (Lunch and Breakfast)

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

10.29 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01 -10.29.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

11.00 FUTURE AGENDA ITEMS

Scott Moore would like to hear a presentation from Glove House on the progress they are making.

(As approved 05/16/2018)

12.00 PERSONNEL

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

Kevin Sullivan moved, seconded by Josh Palmer, that the Board approve the Personnel Packet.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

(A) RETIREMENTS

Instructional

Name: **Nancy L. Coppola**
Current Position: Special Education Teacher
Location: Ernie Davis Academy
Last Day of Employment: June 30, 2018
Background: 20 Years of Service

Non-Instructional

Name: **Connie J. Frisbie**
Current Position: Bus Driver
Location: Bus Garage
Last Day of Employment: June 30, 2018
Background: 26 Plus Years of Service

(B) RESIGNATIONS

Instructional

Name: **Michele D. Kotch**
Position: Social Worker
Location: Broadway Academy
Last Day of Employment: April 9, 2018

Name: **Karen A. Kutty**
Position: Elementary Teacher
Location: Pine City Elementary School
Last Day of Employment: April 11, 2018

Non-Instructional

Name: **Beth Dann**
Position: Bus Driver
Location: Bus Garage
Last Day of Employment: March 26, 2018

Name: **Vickie M. Hilliker**
Position: 25-Hour Teacher Aide
Location: Hendy Avenue Elementary School
Last Day of Employment: April 2, 2018

(C) LEAVES OF ABSENCE

Instructional

Name: **Catherine S. Jacobs**
Current Position: Art Teacher
Location: Parley Coburn Elementary School
Leave Start Date: February 14, 2018
Leave Dates: March 28, 2018 through April 8, 2018

Name: **Linda S. Peterson**
Current Position: Elementary Teacher
Location: Parley Coburn Elementary School
Leave Start Date: December 4, 2017
Tentative Leave Dates: April 12, 2018 through June 30, 2018

Name: **Kelly R. Stuart**
Current Position: Elementary Teacher
Location: Fassett Elementary School
Tentative Leave Dates: March 26, 2018 through June 22, 2018

Non-Instructional

Name: **Kari J. Allison**
Current Position: 30-Hour Teacher Aide
Location: Broadway Academy
Tentative Leave Dates: April 4, 2018 through April 18, 2018

Name: **Sherry L. Ameigh**
Current Position: 25-Hour Teacher Aide
Location: Thomas K. Beecher Elementary School
Tentative Leave Dates: April 5, 2018 through June 22, 2018

Name: **Eva K. Amey**
Current Position: 35-Hour Teacher Aide
Location: Elmira High School
Tentative Leave Dates: April 16, 2018 through May 20, 2018

Name: **P. Christine Cook**
Current Position: Registered Nurse

Location: Hendy Avenue Elementary School
Leave Start Date: September 5, 2017
Tentative Leave Dates: April 24, 2018 through May 4, 2018

Name: **Kevin J. Courtney**
Current Position: Custodial Laborer
Location: Parley Coburn Elementary School
Leave Dates: April 6, 2018 through April 13, 2018

Name: **Yolanda Garcia**
Current Position: 30-Hour Teacher Aide
Location: Elmira High School
Tentative Leave Dates: March 13, 2018 through May 1, 2018

Name: **Matthew W. Liddy**
Current Position: Maintenance Mechanic
Location: Maintenance
Tentative Leave Dates: April 2, 2018 through April 27, 2018

Name: **Mary A. Potter**
Current Position: Bus Driver/20-Hour Teacher Aide
Location: Bus Garage/Parley Coburn Elementary School
Tentative Leave Dates: April 3, 2018 through May 3, 2018

Name: **Jacqueline M. Schoffner**
Current Position: 25-Hour Teacher Aide
Location: Riverside Elementary School
Tentative Leave Dates: April 4, 2018 through May 9, 2018

Name: **Victoria E. White**
Current Position: Food Service Helper
Location: Ernie Davis Academy
Leave Start Date: September 5, 2017
Tentative Leave Dates: March 16, 2018 through April 30, 2018

(D) APPOINTMENTS

Instructional

Callback

Name: **Lindsey R. Jessick**
Assignment: Music Teacher
Location: Ernie Davis Academy
Effective Date: July 1, 2018

Non-Instructional

Competitive

Probationary to Permanent

Name: **Frederick E. Dove Jr.**
Current Position: Head Bus Mechanic
Location: Bus Garage
Effective Date: April 7, 2018

Name: **Barbara J. McKlevis**
Current Position: Dispatcher
Location: Bus Garage
Effective Date: May 2, 2018

Name: **Billie K. Robbins**
Current Position: Principal Account Clerk
Location: Administration
Effective Date: April 7, 2018

Provisional to Probationary

Name: **Jennifer K. Biggs**
Current Position: Coordinator of Grant Funded Programs
Location: Booth Education Center
Effective Date: March 28, 2018

Name: **Katlyn R. Kerr**
Current Position: School Personnel Clerk
Location: Administration
Effective Date: April 4, 2018

Provisional

Name: **Caitlin E. Graley**
Current Position: Clerk/Typist
Location: Administration
Justification: Filling Vacancy
Effective Date: April 23, 2018
Salary: \$20,020 Step 1 prorated

Non-Competitive

Probationary to Permanent

Name: **Tara J. Cusick**
Current Position: 30-Hour Teacher Aide
Location: Ernie Davis Academy
Effective Date: June 8, 2018

Probationary

Name: **Kathleen A. Adams**

Current Position: Bus Attendant
Location: Bus Garage
Justification: Filling Vacancy
Effective Date: April 19, 2018
Salary: \$7,696 Step 1 prorated

Name: **Katelyn A. Barnstead**
Current Position: 25-Hour Teacher Aide
Location: Broadway Elementary School
Justification: Filling Vacancy
Effective Date: April 19, 2018
Salary: \$9,620 Step 1 prorated

Name: **Jessica S. Davis**
Current Position: 30-Hour Teacher Aide
Location: Thomas K. Beecher Elementary School
Justification: Filling Vacancy
Effective Date: April 19, 2018
Salary: \$11,544 Step 1 prorated

Name: **Dakota F. Ellison**
Current Position: Bus Driver
Location: Bus Garage
Justification: Filling Vacancy
Effective Date: April 19, 2018
Salary: \$12,765 Off Step prorated

Name: **Jolene L. Faulisi**
Current Position: 30-Hour Teacher Aide
Location: Thomas K. Beecher Elementary School
Justification: Filling Vacancy
Effective Date: April 30, 2018
Salary: \$11,544 Step 1 prorated

(E) ADDITIONS/DELETIONS TO SUBSTITUTE LIST

Additions

Instructional

Substitute Teacher

Maria T. Clark
Carlie N. Jacque
Will H. Armstrong

Non-Instructional

Food Service

Helen P. Kane (contingent upon fingerprint clearance)

Shana E. Nichols (contingent upon drug screen and fingerprint clearance)

Teacher Aide

Stephanie L. Gublo (contingent upon fingerprint clearance)

Toni M. Kinkade

Treasa L. Wilcox (contingent upon fingerprint clearance)

Deletions

Non-Instructional

Bus Attendant

Kathleen A. Adams

Food Service

Toni M. Kinkade

Teacher Aide

Katelyn A. Barnstead

Arial D. Brown

Jennifer M. Connors

(F) STIPEND

Pertinent Information: Payment will be made in accordance with the District/Elmira Teachers Association Agreement.

Athletic

Class 5

Modified Girls Track Assistant

Allyson A. Moore	District	Year 1	\$1,776
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13.00 ADJOURNMENT

[7:40 p.m.]

Scott Moore moved, seconded by Randy Reid, that the Board adjourn the meeting.

Motion Carried:

Yes: Friebis, Lattin, Moore, Sullivan, Palmer, Reid, White

No: None

Absent: Grottenthaler, Tucker

(As approved 05/16/2018)