



**REGULAR MEETING
OF THE BOARD OF EDUCATION
ELMIRA CITY SCHOOL DISTRICT
ERNIE DAVIS ACADEMY COMMUNITY ROOM
933 HOFFMAN STREET
ELMIRA, NEW YORK 14905**

December 20, 2017

MINUTES

6:09 PM Executive Session

7:00 PM Meeting

1.00 CALL TO ORDER

The Regular Meeting of the Board of Education was called to order at 6:08 p.m. with President Sara Lattin presiding.



PLEDGE OF ALLEGIANCE

2.00 ROLL CALL

BOARD MEMBERS	PRESENT	ABSENT
Maryann Friebis	X	
Lynn Grottenthaler		X
Sara Lattin	X	
Scott Moore	X	
Josh Palmer *arrived at 6:10 pm	X	
Randy Reid	X	
Kevin Sullivan	X	
Mary Tucker	X	
Deborah White	X	
STUDENT BOARD REPRESENTATIVES		
Ben Butler	X	
Theo Summerville	X	
ADMINISTRATORS		
Derek Almy, Director of Student Services	X	
Hillary Austin, Superintendent	X	
Jay Hillman, Director of Educational Services	X	
Melissa Mendolera, School Business Official		X
Jake Sheehan, Director of Administration	X	
OTHERS		
Kathleen McDarby, Clerk of the Board	X	
Conrad Wolan, Esq., School Attorney	X	

3.00 APPROVAL OF AGENDA

Kevin Sullivan moved, seconded by Maryann Friebis, that the Board approve the agenda.

Motion Carried:

Yes: Friebis, Lattin, Moore, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler, Palmer*

4.00 CALL FOR EXECUTIVE SESSION

[6:09 p.m.]

Scott Moore moved, seconded by Maryann Friebis, that the Board move into Executive Session for 4 Discussions involving proposed, pending, or current litigation (and if “current,” specify the case) and 9 Privileged consultation with legal counsel and appoint Mary Tucker as Clerk Pro Tem in the absence of the Clerk and invite Conrad Wolan.

Motion Carried:

Yes: Friebis, Lattin, Moore, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler, Palmer*

RETURN TO OPEN SESSION

[6:59 p.m.]

Maryann Friebis moved, seconded by Deborah White, that the Board return to Open Session.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

5.00 VISITORS WISHING TO ADDRESS THE BOARD

None

6.00 SUPERINTENDENT’S REPORTS/PRESENTATIONS

Pine City presentation-Rhonda Baran

Unified Sports-Tom Morrell

7.00 BOARD OF EDUCATION REPORTS

Associations Representatives: CMCW, CWA, ESSAC, ETA, ISEA-No Report

Student Representatives- Ben Butler and Theo Summerville

- Theo Summerville reported to the Board that SAT scores from December 2 were released, winter sports are in full swing, Bleacher Creatures, a student cheering

section for the basketball games, has formed, the EHS orchestra is performing in the mornings leading up to Christmas and Christmas Spirit week began at EHS.

- Ben Butler reported that both basketball teams currently have winning records, Dan Fedor won the Ernie Davis Award for local high school football players, EHS Orchestra and Choir had their Winter Concerts, the Band Concert is coming up in mid-January, NYSED visited recently. Ben also mentioned that deadlines for college applications are approaching, and college reps have been visiting the building.
- Kevin Sullivan reported that Theo Summerville won first place in diving.

Board of Education Building Visits-No Report

Athletic Facilities Subcommittee-Maryann Friebis, Lynn Grottenthaler, Josh Palmer

- Josh Palmer stated the next meeting will be in January to discuss short and long term goals.

Audit and Finance Committee-Maryann Friebis, Josh Palmer, Mary Tucker

- Mary Tucker reported the next meeting will be January 9.

Buildings and Grounds Committee-Maryann Friebis, Lynn Grottenthaler, Scott Moore

- Scott Moore stated the Committee was provided with updates on projects and advised that everything seemed to be moving ahead.

Community Schools Committee-Scott Moore, Randy Reid, Deborah White

- Randy Reid reported the Committee met to go over the charter. The next meeting will be January 10.

Policy Committee-Mary Tucker, Kevin Sullivan, Deborah White

- Deborah White reported the Committee met today and reviewed changes to several policies.

8.00 OLD BUSINESS

NONE

9.00 NEW BUSINESS

Community Schools National Forum May 2018

10.00 CONSENT ITEMS

10.01 APPROVAL OF BOARD MINUTES OF THE NOVEMBER 15, 2017 REGULAR MEETING OF THE BOARD OF EDUCATION

RESOLVED, that the Board of Education approve the minutes of the November 15, 2017 Regular Meeting of the Board of Education.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.02 APPROVAL OF TRANSFERS OF BUDGETED APPROPRIATIONS IN EXCESS OF \$10,000.00

RESOLVED, that the Board of Education approve the attached list of budget transfers in accordance with District Policy 5330.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.03 APPROVAL OF BUDGET ADJUSTMENT TO THE 2017-2018 GENERAL FUND

RESOLVED, that the Board of Education approves the following budget adjustment to the 2017-2018 General Fund budget:

INCREASE:

Revenue account A 3289.000 Other State Aid \$16,772

Expenditure account A 2330-56-00-490 BOCES Summer School \$16,772

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.04 APPROVAL OF BUDGET ADJUSTMENT TO THE 2017-2018 GENERAL FUND

RESOLVED, that the Board of Education approves the following budget adjustment to the 2017-2018 General Fund budget:

INCREASE:

Revenue account A 2680.000, Insurance Recovery \$ 215,704.79

Expenditure account A 1621-00-00-449, Minor Maintenance & Repair \$ 215,704.79

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.05 APPROVAL OF CHANGE ORDER TO EXCAVATE AND REPLACE SOIL AT BROADWAY SCHOOLS

RESOLVED, that the Board of Education approve the attached proposed change order for soil excavation and replacement at Broadway Schools in the amount of \$67,054.00, and that the Superintendent and President of the Board each be authorized and directed to execute all such document and take all such further actions as may be necessary or appropriate to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.06 APPROVAL OF RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the ELMIRA CITY SCHOOL DISTRICT to participate in the NYSMEC, and authorizes and directs the School Business Administrator to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.1048 (dollars) per kWh for a term of at least one year and no more than three years commencing May 1,2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.07 APPROVAL OF RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR NATURAL GAS

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the ELMIRA CITY SCHOOL DISTRICT to participate in the NYSMEC, and authorizes and directs the School Business Administrator to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$1.134 (dollars) per therm for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.08 CONSENT TO SELL OR DISPOSE OF UNUSED OR UNNEEDED DISTRICT PROPERTY

RESOLVED, that the Board of Education consent to the sale, in accordance with District Policy 5250 of the identified items.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.09 ACCEPTANCE OF TREASURER'S REPORT FOR OCTOBER 2017

RESOLVED, that the Board of Education accepts the Treasurer's Report for October 2017 as presented.

- A. All Funds: Bank account reconciliations
- B. General Fund: Budget vs. Actual Comparison
- C. General Fund: YTD Comparison with Prior Year
- D. All Funds: System Revenue Status and Budget Status Reports
- E. Claims Audit Report
- F. Central Treasurers Report
- G. Acknowledgement of Donations

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.10 ACCEPTANCE OF PATHWAYS IN TECHNOLOGY (P-TECH) PROGRAM GRANT

RESOLVED, that the Board of Education accept the grant from the New York State Education Department for the 2015-2022 NYS Pathways in Technology Early College High School (P-TECH) consortium grant in the amount of \$350,000; approve the use of the funds to make purchases as indicated; and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.11 APPROVAL OF AGREEMENT WITH GLOVE HOUSE FOR EMPIRE STATE AFTER SCHOOL PROGRAM (ESAP)

RESOLVED, that the Board of Education approve entering into an agreement with Glove House for services under the Empire After School Program at a cost not to exceed One Hundred Ten Thousand Four Hundred Twenty One and 00/100ths Dollars (\$110,421.00), and authorize the Superintendent and President to execute all documents necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.12 APPROVAL OF BUILDINGS AND GROUNDS COMMITTEE CHARTER

RESOLVED, that the Board of Education approve the Buildings and Grounds Committee Charter for 2017-2018.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.13 APPROVAL OF DESTRUCTION OF UNUSED BALLOTS FROM THE MAY 16, 2017 SCHOOL BOARD ELECTION AND BUDGET VOTE PER SECTION 2034 OF EDUCATION LAW

RESOLVED, that the Board of Education direct the District Clerk to archive one copy of an unused ballot from the May 16, 2017 School Board Election and Budget Vote per the New York State ED-1 Records Retention and Disposition Schedule and destroy all remaining unused ballots per Section 2034 of Education Law.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.14 APPROVAL OF FORMATION OF STUDENT ATHLETE ADVISORY COMMITTEE EXTRACLASSROOM ACCOUNT

RESOLVED, that the Board hereby approves the formation of the *Student Athlete Advisory Committee Extraclassroom Account* in accordance with Policy 7410 and directs the Superintendent to take all actions necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.15 APPROVAL OF SUBSTITUTE NURSE PAY RATE INCREASE

RESOLVED, that the Board of Education hereby approves the rates attached; and that the Superintendent and President are each authorized and directed, individually and jointly, to take all actions necessary to effectuate this resolution.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.16 APPROVAL OF POLICY REVISIONS

RESOLVED, that the Board of Education accept the revisions to the following policies and the immediate adoption thereof:

A. Policy #3420 Safe Schools

B. Policy #3430 Non-Discrimination and Anti-Harassment in the School District

- C. Policy #6121 Sexual Harassment of District Personnel
- D. Policy #6122 Employee Grievances
- E. Policy #7551 Sexual Harassment of Students

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.17 APPROVAL OF ELMIRA HIGH SCHOOL TECH TEAM FIELD TRIP TO THE ROBOTICS TOURNAMENT AT CW BAKER HIGH SCHOOL IN BALDWINVILLE, NY ON JANUARY 20, 2018

RESOLVED, that the Board of Education, approve the EHS Tech Team Field Trip to CW Baker High School, in Baldwinsville, NY on January 20, 2018 to compete in a Vex Robotics Competition.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.18 APPROVAL OF ELMIRA HIGH SCHOOL TECH TEAM FIELD TRIP TO THE ROBOTICS TOURNAMENT AT SRC ARENA IN SYRACUSE, NY MARCH 11, 2018

RESOLVED, that the Board of Education, approve the EHS Tech Team Field Trip to the SRC Arena in Syracuse, NY on March 11, 2018 to compete in a Vex Robotics Competition.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.19 APPROVAL OF SENIOR CLASS FIELD TRIP TO NEW YORK CITY AND SIX FLAGS, JACKSON, NEW JERSEY JUNE 3, 2018 THROUGH JUNE 4, 2018

RESOLVED, that the Board of Education approve the Senior Class Field trip to New York City and Six Flags Great Adventure in Jackson, NJ June 3, 2018 through June 4, 2018.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

10.20 APPROVAL ON COMMITTEE OF SPECIAL EDUCATION (CSE) RECOMMENDATIONS

RESOLVED, that the Board of Education approve the placement of students classified by the District Committee on Special Education (CSE) Teams.

Josh Palmer moved, seconded by Scott Moore, that the Board approve Consent Items 10.01-10.20.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

11.00 FUTURE AGENDA ITEMS

None

12.00 PERSONNEL

RESOLVED, that the Board of Education upon the recommendation of the Personnel Department and the Superintendent of Schools, approve the following personnel appointments.

Mary Tucker moved, seconded by Kevin Sullivan, that the Board approve the Personnel Packet.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

(A) RETIREMENTS

Instructional

Name:

Vicky A. Girardi

Current Position:

Teaching Assistant

Location: Pine City Elementary School
Last Day of Employment: June 30, 2018
Background: 20 Years of Service

Name: **James J. Marrapese**
Current Position: Technology Teacher
Location: Ernie Davis Academy
Last Day of Employment: February 9, 2018
Background: 11 Years of Service

Name: **Judith Shutter**
Current Position: Elementary Teacher
Location: Broadway Elementary
Last Day of Employment: December 31, 2018
Background: 33 Years of Service

Non-Instructional

Name: **David M. Clark**
Current Position: Skilled Mechanic
Location: Maintenance
Last Day of Employment: January 19, 2018
Background: 35 Plus Years of Service

Name: **Larry Kelley**
Current Position: Custodial Laborer
Location: Ernie Davis Academy
Last Day of Employment: March 29, 2018
Background: 24 Plus Years of Service

Name: **Lena Sharpsteen**
Current Position: Clerk Typist
Location: Ernie Davis Academy
Last Day of Employment: February 27, 2018
Background: 14 Plus Years of Service

(B) RETIREMENT AMENDMENT

Amendment to August 2, 2017 Personnel Packet, Page 3

Name: **Debra L. Burgey**
~~Last Day of Employment: June 22, 2018~~
Last Day of Employment: August 1, 2018

(C) RESIGNATIONS

Instructional

Name: **Sarah E. Weigle-Garove**
Position: Elementary Teacher
Location: Broadway Elementary School
Last Day of Employment: November 27, 2017

Non-Instructional

Name: **Perris J. Dowdle**
Position: 25-Hour Teacher Aide
Location: Parley Coburn Elementary School
Last Day of Employment: December 8, 2017

Name: **Amanda L. German**
Position: Food Service Helper
Location: Elmira High School
Last Day of Employment: December 1, 2017

Name: **Sarah Hughes**
Position: 25-Hour Teacher Aide
Location: Broadway Elementary School
Last Day of Employment: November 21, 2017

(D) TERMINATION

Name: **Michael D. Johnson**
Position: Bus Driver
Location: Bus Garage
Last Day of Employment: November 30, 2017

(E) LEAVES OF ABSENCE

Administrative

Name: **Melissa A. Mendolera**
Current Position: School Business Official
Location: Administration
Tentative Leave Dates: November 21, 2017 thorough January 19, 2018

Instructional

Name: **Cheryl J. Allison**
Current Position: Teaching Assistant
Location: Pine City Elementary School
Leave Start Date: August 31, 2017
Leave Dates: November 22, 2017 through December 3, 2017

Name: **Julianne Coon**

Current Position: Health Teacher
Location: Elmira High School
Leave Dates: November 8, 2017 through November 29, 2017

Name: **Karen A. Kutty**
Current Position: Elementary Teacher
Location: Pine City Elementary School
Leave Start Date: September 5, 2017
Tentative Leave Dates: November 14, 2017 through February 14, 2018

Name: **Kimberly A. Marks**
Current Position: Social Studies Teacher
Location: Broadway Academy
Tentative Leave Dates: December 12, 2017 through December 22, 2017

Name: **Laura M. Miele**
Current Position: Music Teacher
Location: Parley Coburn Elementary School
Tentative Leave Dates: November 27, 2017 through February 2, 2018

Name: **Linda S. Peterson**
Current Position: Elementary Teacher
Location: Parley Coburn Elementary School
Tentative Leave Dates: December 4, 2017 through March 10, 2018

Name: **Constance H. Swarthout**
Current Position: Art Teacher
Location: Elmira High School
Leave State Date: October 5, 2017
Tentative Leave Dates: December 1, 2017 through January 3, 2018

Name: **Sarah E. Weigle-Garove**
Current Position: Elementary Teacher
Location: Broadway Elementary School
Leave Start Date: September 26, 2017
Leave Dates: November 13, 2017 through November 26, 2017

Non-Instructional

Name: **Dale A. Durfee**
Current Position: Custodial Laborer
Location: Thomas K. Beecher Elementary School
Leave Dates: December 3, 2017 through December 10, 2017

Name: **Chalene M. Fleming**
Current Position: Bus Driver
Location: Bus Garage
Tentative Leave Dates: December 6, 2017 through January 17, 2018

Name: **Vickie M. Hilliker**
Current Position: 25-Hour Teacher Aide
Location: Hendy Avenue Elementary School
Tentative Leave Dates: November 21, 2017 through January 1, 2018

Name: **Steven Lepkoske**
Current Position: Custodial Laborer
Location: Elmira High School
Leave Start Date: September 25, 2017
Tentative Leave Dates: November 7, 2017 through December 27, 2017

Name: **Shannon L. Pfuntner**
Current Position: 30-Hour Teacher Aide
Location: Riverside Elementary School
Leave Start Date: February 15, 2017
Tentative Leave Dates: November 17, 2017 through January 12, 2018

Name: **Elaine W. Rozell**
Current Position: Bus Driver
Location: Bus Garage
Tentative Leave Dates: November 16, 2017 through January 2, 2018

Name: **Mark S. Walburn**
Current Position: Custodial Laborer
Location: Elmira High School
Leave Start Date: July 17, 2017
Tentative Leave Dates: November 19, 2017 through December 31, 2017

Name: **Victoria E. White**
Current Position: Food Service Helper
Location: Ernie Davis Academy
Leave Start Date: September 5, 2017
Tentative Leave Dates: December 14, 2017 through January 31, 2018

(F) ESTABLISHMENT OF POSITION

Instructional

Position: English to Speakers of Other Languages (ESOL)
Justification: Class size
Effective Date: December 21, 2017
Budget: General

(G) APPOINTMENTS

Instructional

Probationary

Name: **Carla M. Miller**

Initial Position: English to Speakers of Other Languages (ESOL)
Location: District Wide
Justification: Establishment of Position
Effective Date: December 21, 2017
Tenure Date: December 21, 2021
Tenure Area: English to Speakers of Other Languages (ESOL)
Certification: English to Speakers of other Languages, English Language Arts 7-12, Professional
Salary: \$47,971 Step 8, B+50+M prorated
Background: MEd, Wilmington University, Major: English to Speakers of Other Languages (ESOL) Literacy;
BA, Wilkes University, Major: English
Experience: Teacher, Broome Tioga (NY) BOCES (4 years);
Teacher, Windsor (NY) Central School District (1 year);
Teacher, Drexel (PA) University (2 years);
Teacher, Onondaga-Cortland-Madison (NY) BOCES (1 year)

Name: **Diana L. Sheffler**
Initial Position: Special Education Teacher
Location: Pine City Elementary School
Justification: Filling Vacancy
Effective Date: December 21, 2017
Tenure Date: December 21, 2021
Tenure Area: Special Education
Certification: Students with Disabilities Birth–Grade 2; Students with Disabilities Grade 1-6; Early Childhood Education Birth-Grade 2; Early Childhood Education Birth-Grade 2; Childhood Education Grades 1-6; Literacy Birth-Grade 6, Initial
Salary: \$40,465 Step 1, B+M
Background: MEd, SUNY Oneonta, Major: Literacy Education (Birth-Grade 6);
BA, Western Governors University, Major: Special Education (K-12)
Experience: Substitute Teacher, Waverly (NY) School District (3 years);
Substitute Teacher, Spencer Van-Etten (NY) School District (3 years)

Long Term Substitute

Name: **Susan M. Dipetta**
Initial Position: Kindergarten Teacher
Location: Pine City Elementary School
Justification: Covering for Leave
Effective Date: December 8, 2017
Certification: Nursery, Kindergarten & Grades 1-6; Speech and Hearing Handicapped, Permanent
Salary: \$43,765 Step 1, B+90 prorated
Background: MA, Elmira College, Major: Education;
BA, Elmira College, Major: Speech Pathology and Audiology
Experience: Teacher, Elmira (NY) City School District (30 years)

Name: **Patrick M. Ferreira**

Initial Position: Teaching Assistant
Location: Pine City Elementary School
Justification: Filling Vacancy
Effective Date: October 11, 2017
Certification: Literacy Birth-Grade 6, Literacy Grades 5-12; Childhood Education Grades 1-6; Professional
Salary: \$23,306 Step 1, Level 3 prorated
Background: BS, Elmira College, Major: Childhood Education
Experience: Substitute Teacher, Elmira (NY) City School District (8 years)

Name: **Megan E. Luther**
Initial Position: Grade 4 Teacher
Location: Broadway Elementary School
Justification: Filling Vacancy
Effective Date: December 19, 2017
Certification: Early Childhood Education Birth-Grade 2; Childhood Education Grades 1-6, Initial
Salary: \$39,465 Step 1, B prorated
Background: BS, SUNY Oneonta, Major: Early Childhood Education
Experience: Substitute Teacher, Elmira (NY) City School District (7 months)

Name: **Sarah E. Shelley**
Initial Position: Grade 1 Teacher
Location: Pine City Elementary School
Justification: Covering for Leave
Effective Date: October 10, 2017
Certification: Early Childhood Education Birth-Grade 2, Initial
Salary: \$39,465 Step 1, B
Background: BS, Mansfield University, Major: Early Childhood Education
Experience: Substitute Teacher, Elmira (NY) City School District (1.5 years)

Name: **Joyce F. Winton**
Initial Position: Art Teacher
Location: Ernie Davis Academy
Justification: Covering for Leave
Effective Date: November 30, 2017
Certification: Art, Permanent
Salary: \$41,665 Step 1, B+35 prorated
Background: MS, Elmira College, Major: General Education;
BS, SUNY Geneseo, Major: Elementary Education
Experience: Substitute Teacher, Elmira (NY) City School District (35 years)

* Except to the extent required by the applicable provisions of Education Law Sec. 2509, in order to be granted tenure, a classroom teacher shall have received composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-c and/or 3012-d of either “effective” or “highly effective” in at least three of the four years preceding the tenure eligibility date, and if the classroom teacher receives an “ineffective” composite or overall rating in the final year of the probationary period, such teacher shall not be eligible for tenure at that time.

Competitive

Temporary

Name: **Kathleen M. Harding**
Current Position: Secretary I
Location: Booth Education Center
Justification: Filling Vacancy
Effective Date: January 2, 2018 (contingent upon fingerprint and drug screen clearance)
Salary: \$23,150 Step 5 prorated

Non-Competitive

Probationary

Name: **Charlene J. Allen**
Current Position: 25-Hour Teacher Aide
Location: Parley Coburn Elementary School
Justification: Filling Vacancy
Effective Date: December 21, 2017
Salary: \$9,620 Step 1 prorated

Name: **Dawn E. Bliss**
Current Position: 25-Hour Teacher Aide
Location: Broadway Elementary School
Justification: Filling Vacancy
Effective Date: December 21, 2017
Salary: \$9,620 Step 1 prorated

Name: **Michelle L. Cardamone**
Current Position: Registered Nurse
Location: Fassett Elementary School
Justification: Filling Vacancy
Effective Date: January 2, 2018
Salary: \$30,162 Step 5 prorated

Name: **Patricia K. Chapman**
Current Position: 30-Hour Teacher Aide
Location: Riverside Elementary School
Justification: Filling Vacancy
Effective Date: December 4, 2017
Salary: \$11,899 Step 2 prorated

Name: **Kyley L. Connelly**
Current Position: 25-Hour Teacher Aide
Location: Thomas K. Beecher Elementary School
Justification: Filling Vacancy
Effective Date: January 2, 2018 (contingent upon fingerprint and drug screen clearance)
Salary: \$9,620 Step 1 prorated

Name: **Holly R. Cowl**
Current Position: 25-Hour Teacher Aide
Location: Pine City Elementary School
Justification: Additional Support
Effective Date: December 21, 2017
Salary: \$9,620 Step 1 prorated

Name: **Jessica S. Davis**
Current Position: 25-Hour Teacher Aide
Location: Thomas K. Beecher Elementary School
Justification: Filling Vacancy
Effective Date: January 2, 2018 (contingent upon fingerprint and drug screen clearance)
Salary: \$9,620 Step 1 prorated

Name: **Michele J. Drake**
Current Position: 21.25-Hour Food Service Helper
Location: Elmira High School
Justification: Filling Vacancy
Effective Date: December 21, 2017
Salary: \$8,177 Step 1 prorated

Name: **Judy A. Williams**
Current Position: Bus Driver
Location: Bus Garage
Justification: Filling Vacancy
Effective Date: December 22, 2017
Salary: \$12,765 Off Step prorated

(H) TENURE RECOMMENDATION ADMINISTRATIVE

Pertinent Information

This is a tenure recommendation for the following Administrative staff in their tenure area.

Evaluation and Analysis

All requirements for tenure including observations and annual evaluations have been completed. Each has demonstrated a distinguished level of effective Instructional Leadership; Organization and Staff Management; Communication and Community Relations; Budget and Facility Management; Delivery of Student Support Service and Comprehensive Planning.

Recommendation

It is recommended that the Board approve tenure for the following:

Name: **Lea S. Tryon**
Position: Assistant Supervisor of Special Education
Probationary Appointment: December 22, 2014
Tenure Due Date: December 22, 2017

Building: Administration

(I) TENURE RECOMMENDATION INSTRUCTIONAL

Pertinent Information

This is a tenure recommendation for the following Instructional staff in their tenure area.

Evaluation and Analysis

All requirements for tenure including observations and annual evaluations have been completed. The staff member indicated below has demonstrated effective communication with parents and students and has demonstrated a professional level of organization, educational planning and instructional delivery.

Recommendation

It is recommended that the Board approve tenure for the following:

Name: **Christina M. Newell**
Position: Reading Teacher
Probationary Appointment: February 14, 2011 (call back September 8, 2015)
Tenure Due Date: March 1, 2018
Building: Broadway Elementary School

(J) ADDITIONS/DELETIONS TO SUBSTITUTE LIST

Additions

Instructional

Substitute Teacher

Cheryl J. Allison
Michaela J. Marrone
Alyssa M. Patchen

Non-Instructional

Bus Driver Trainee

Dakota F. Ellison

Custodial Laborer

Austin B. Mospan
Tosh E. Inman

Food Service Helper

Rebecca E. Eden

Teacher Aide

Lois A. Bockus
Arial D. Brown (contingent upon fingerprint and drug screen clearance)
Perris J. Dowdle
Melynda S. Freeman
Heather J. Honaker (contingent upon fingerprint and drug screen clearance)
Lisa K. Lantz (contingent upon fingerprint and drug screen clearance)
Kayla R. Mitchell (contingent upon fingerprint and drug screen clearance)

Deletions

Non-Instructional

Custodial Laborer
John S. Cummings

Food Service Helper
Michele J. Drake

Teacher Aide
Charlene J. Allen
Dawn E. Bliss
Holly R. Cowl

13.00 ADJOURNMENT

[8:03 p.m.]

Kevin Sullivan moved, seconded by Mary Tucker, that the Board adjourn the meeting.

Motion Carried:

Yes: Friebis, Lattin, Moore, Palmer, Reid, Sullivan, Tucker, White

No: None

Absent: Grottenthaler

(As approved 01/17/18)