

**GST BOCES High School Summer School 2018
STUDENT GUIDELINES**

*Innovation in creating student success
through cooperative services*



Hello and welcome to GST BOCES REGIONAL SUMMER SCHOOL Grades 9–12! Although it is not the regular school year, there are still several guidelines that we must adhere to during the summer months. **Students must return pages 1-3 to finalize their summer school registration!**

1. **ATTENDANCE IS MANDATORY!** Summer school runs from **Monday, July 9th –Wednesday, August 15th with NYS Regents/RCT exams scheduled for August 16th and 17th.** Please plan accordingly! Due to the attendance-based nature of summer school, we will not be scheduling around family vacations, summer camps for sports or any other schedule conflict. There will be no distinction between excused and unexcused absences. Three tardies will equal one absence. A student may miss two days of any one class. On the third/fourth day of absence from that class, depending on the home school’s attendance policy, BOCES will recommend that the student not be given credit for the class taken. The student may attend summer school and continue to review and learn even if loss of credit is recommended. Final decisions on granting of credit lie with the home school. There will be **NO MAKE-UP** work in academic classes. Documented major medical issues will be considered depending on the days missed.
Athletic or other camps, vacations or any other reason for missing school are unacceptable.
2. **ACTIVE PARTICIPATION WILL BE EXPECTED.** It is necessary for all students to take an active role in class and complete all work. Failure to do so will result in a poor grade and/or removal from summer school.
3. **APPROPRIATE BEHAVIOR IS ESSENTIAL.** Any violation of school or classroom rules of conduct will result in the student being sent home for the day. A second violation will warrant the student’s permanent removal from summer school. Fighting will result in the immediate permanent removal from summer school. All behavior shall be in accordance with the Horseheads Central School District/Elmira City School District/Elmira Heights School District Code of Conduct and Disciplinary Policy.
4. **TRANSPORTATION/SCHEDULE: Classes begin at 8:00 AM and there will be 4 periods a day ending at 12:30.** If students are not scheduled for a full class load, then they must be picked up by an approved (form is on next page) parent/guardian immediately following their last scheduled class. If not, they will be assigned to a Study Skills class for the periods they don’t have classes. Elmira is providing transportation to and from Broadway Academy with an 8 am arrival and a 12:30 pm departure. All other participating school districts are NOT providing transportation.
5. All students are asked to use the designated summer school entrance for drop off and pick up.

I have read these **student guidelines** and have received a **student handbook** and I understand all requirements and policies for summer session attendance at GST BOCES Regional Summer High School Grades 9-12 at Broadway Academy.

Student Signature

Date

Parent Signature

Date

***Complete this packet and return to your guidance office. Student registration will not be finalized until this packet has been returned.**

STUDENT INFORMATION



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Graduation Year _____ Student ID Number _____
Student Name _____
DOB _____ / _____ / _____
Home School _____

PARENT/GUARDIAN INFORMATION

Primary Contact [Y] [N] Relationship to Student _____
Name _____
Home Phone _____ Parent Cell _____
Work Phone _____ Other _____
Address _____ City _____
State NY Zip _____

OTHER PARENT/GUARDIAN

Primary Contact [Y] [N] Relationship to Student _____
Name _____
Home Phone _____ Parent Cell _____
Work Phone _____ Other _____
Address _____ City _____
State NY Zip _____

EMERGENCY CONTACT INFORMATION

Name _____
Home Phone _____ Cell _____

TRANSPORTATION

Self-Driving/Walker [Y] [N] Parent/Guardian Pick Up [Y] [N] District Transportation [Y] [N]

*When students have finished their classes for the day, they must attend a study skills class or leave campus. Students are not permitted to return to campus after they have left for the day.

STUDENT HEALTH FORM



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This form will be kept on file during summer school. Please notify the Summer School Health Office if the information on this form changes during the time that the student is attending summer school. If you have any questions or concerns, please call.

STUDENT NAME: _____

SCHOOL DISTRICT: _____

AGE: _____ BIRTHDATE: _____

PARENT NAME: _____ DAYTIME PHONE: _____

EMERGENCY CONTACT: _____ EMERGENCY NUMBER: _____

MEDICAL HISTORY

<u>Has your child:</u>	Yes	No	Brief Explanation
Had any serious illness lasting more than five days?	___	___	_____
Been treated in the hospital in the past 30 days?	___	___	_____
<u>Does your child:</u>			
Take any medication(s)?	___	___	_____
<i>*Fill out the PERMISSION TO TAKE MEDICINE AT SCHOOL FORM*</i>			
Have any known allergies?	___	___	_____
Have any chronic diseases?	___	___	_____

Is there any other important medical information that we should be aware of? If so, please explain below.

Parent Signature _____ Date _____