

Elmira City School District
2018 - 2019 Pay Day Schedule

Pay Period	Payroll Items Due to Central Business Office Payroll Department	These Dates Cover Extra time, Overtime and Substitute Pay ONLY	Pay Check Date	Other items included in the current payroll
01	June 29	Prior Year 6/10 - 6/30	July 13	1st pay for 12 mth employees, 2nd ETA Attendance Incentive, CMCW and CWA Personal day payment, Independence Day Holiday pay (ISEA 11mth employees only)
02	July 17	7/01 - 7/14 Remaining Prior Year	July 31	CMCW Attendance Incentive, CWA Medical Reimbursement
03	July 31	7/15 - 7/28	August 15	
04	August 14	7/29 - 8/11	August 31	
05	August 28	8/12 - 8/25	September 14	1st pay for 10 month salaried employees and Fall Coaches
06	September 11	8/26 - 9/8	September 28	1st pay for substitute employees, RN/LPN Certification payment
07	October 1	9/9 - 9/29 (3 weeks)	October 15	Columbus Day Holiday Pay (ISEA & CWA - 8hr employees only)
08	October 16	9/30 - 10/13	October 31	2nd pay for Fall Coaches
09	October 30	10/14 - 10/27	November 15	Veteran's Day Holiday Pay (CWA - 8 hr. employees only)
10	November 13	10/28 - 11/10	November 30	Thanksgiving Holiday Pay
11	November 27	11/11 - 11/24	December 14	CMCW Clothing Allowance
12	December 4	11/25 - 12/1 (1 week only)	December 21	1st Winter Sports Stipend
13	January 1	12/2 - 12/29 (4 weeks)	January 15	Christmas Day Holiday Pay
14	January 15	12/30 - 1/12	January 31	CMCW 12mth Attendance Incentive, Martin Luther King Holiday Pay (CWA employees only)
15	January 29	1/13 - 1/26	February 15	
16	February 12	1/27 - 2/9	February 28	2nd Winter Sports, CMCW 10mth Attendance Incentive and President's Day Holiday Pay (CWA - 8hr employees only)
17	February 26	2/10 - 2/23	March 15	
18	March 12	2/24 - 3/9	March 29	
19	March 26	3/10 - 3/23	April 12	1st Spring Sports Stipend
20	April 16	3/24- 4/13 (3 weeks)	April 30	1st ETA Attendance Incentive, Good Friday Holiday Pay
21	April 30	4/14 - 4/27	May 15	
22	May 14	4/28 - 5/11	May 31	Memorial Day Holiday Pay and 2nd Spring Sports Stipend
23		Salaries Only	June 14	4-1 Check ONLY
24	May 28	5/12 - 5/25	June 14	Regular Check all employees
25	June 11	5/26 - 6/8	June 26	Final pay for all 10 mth & 12 mth Employees & Opt Out of Insurance payment

Notes:

If you choose the 24 pay option that 4-1 check will include the following deductions: FICA, Medicare, Federal/State Taxes, Garnishments, TRS/ERS Contributions and Direct Deposit

For the 4-1 check (24 pay option) taxes are calculated as four individual checks at the same rate you have for all other pay checks and then rolled into one, changes must be received at the CBO-Payroll Dept. before May 31st.

Holidays will be paid on the first pay date after the actual Holiday.